



KEVIN C. KARNES
CLERK OF THE COURT
& COMPTROLLER
 LEE COUNTY, FLORIDA

TOURIST DEVELOPMENT TAX
Dealer Request to Close Account

Please Complete Form Below

Tourist Development Tax Account #:		Effective Date:	
Business Name:			
Choose one:	*Hotel/Motel	Real Estate Agency	Property Management Company
*Address if Hotel/Motel:			
Person completing form:	Business Owner	Tax Collecting Agent	Other
Tax Collecting Agent Listed on Account:	Yes (If Yes, complete form)		No (If No, owner must complete form)
Multiple properties on account:	Yes	No	
Has a final tax remittance been submitted and paid?	Yes	No	
Has a Certificate of Compliance been requested and received from the Florida Department of Revenue and provided to the purchaser?			
	Yes	No	

Please check the appropriate reason for closing your Tourist Development Tax Account.

Company no longer handling short term (6 months or less) rentals.	
Business sold – Date of Sale:	Name of Purchaser: Contact information:
Other <i>(explain)</i>	

Declaration: Please note that any person who is required to collect, truthfully account for, and pay any taxes and willfully fails to do so shall be liable for penalties under the provisions of Section 213.29, Florida Statutes (F.S.). All information provided by the applicant is confidential as provided in Section 213.053 F.S. and is not subject to Florida Public Records Law, Section 119.07 F.S. By providing an e-mail address, you consent to electronic communication, reporting, and filing. Under penalty of perjury, I declare that I have read the foregoing document and the facts stated in it are true.

Signature: _____ Printed Name: _____ Date: _____

Please save and e-mail to: TouristTaxAudit@leeclerk.org or mail to:

Lee County Clerk of Courts, Inspector General Department * PO Box 2257 * Ft Myers * FL * 33902-2257
 For more information on Tourist Development Tax, please visit our website at www.LeeClerk.org or call our office at (239) 533-2190

For office use only:

Reviewed by Auditor:	By:	Date:
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