



**KEVIN C. KARNES**  
**CLERK OF THE COURT**  
**& COMPTROLLER**  
LEE COUNTY, FLORIDA

## **TAX DEED SURPLUS CLAIM COVER SHEET**

TAX DEED #:

### **CLAIMANT INFORMATION**

CLAIMANT TYPE:

PERCENT BEING CLAIMED:

NAME:

ADDRESS 1:

ADDRESS 2:

CITY:

STATE:

ZIP:

COUNTRY:

PHONE:

EMAIL:

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### **ASSIGNOR/PREVIOUS OWNER/BENEFICIARY INFORMATION**

*Complete this section if filing as assignee, or on behalf of another party. If more than one party, attach additional pages to provide the same information for each party.*

NAME:

ADDRESS 1:

ADDRESS 2:

CITY:

STATE:

ZIP:

COUNTRY:

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### **CHECKLIST FOR ALL CLAIMS:**

- Completed claim affidavit; notarized with two witnesses. Notarization must comply with the laws and rules governing the state/jurisdiction of the notary.
  - Copy of government-issued photo ID (for claimant AND any assignor, beneficiary, etc)
  - Documentation supporting your interest in the funds:
    - Copy of recorded deed (for previous owner claim)
    - Assignment of Interest; notarized with two witnesses (for assignee claim)
    - Copy of recorded lien (for lienholder claim)
    - Power of Attorney (for claims on behalf of another)
    - Estate documents (Order appointing Personal Rep/Executor for executor claims; Order of Summary Administration for beneficiary claims)
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**NOTES:**