May 20, 2016

Commissioner John Manning
Commissioner Cecil L. Pendergrass
Commissioner Larry Kiker
Commissioner Brian Hamman
Commissioner Frank Mann, Chairman
County Manager Roger Desjarlais

BOARD BUDGET REQUEST OVERVIEW
The Clerk's Office is requesting $8,654,759 to fund our operations for the fiscal year ending 2017. This is a $656,562 increase in our funding request from fiscal year 2016. This request consists of:

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
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<tr>
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<td>Local Court Programs</td>
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<td>301,708</td>
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<td><strong>Total</strong></td>
<td><strong>$8,654,759</strong></td>
<td><strong>$7,998,197</strong></td>
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</table>

The Clerk’s support budget for Fiscal Year 2017 (determined by the County) is $959,397, which is added to our request and is included in the total number reflected in the County’s budget for the Clerk.

MINISTERIAL OFFICER
The Lee County Clerk of Courts ("the Clerk") is a ministerial officer whose authority and responsibility are derived from both constitutional and statutory provisions. Accordingly, absent some constitutional or statutory authority, the Clerk does not provide services or programs that have not been specifically assigned to her by either law or the Lee County Board of County Commissioner's ("the County") direction. In turn, we are not able to eliminate an activity or service without direction from the legislature or the County.

Mission
It is the mission of the Clerk's Office to provide the citizens of Lee County with the functions of the court clerk, county auditor, county finance officer, county public/official records keeper and Clerk to Board of County Commissioners. These functions are all mandated by the federal, state, and local government statues and laws. We strive to provide these services in the most effective way and to perform our duties while adhering the highest ethical and professional standards. We believe that this mission can be
achieved through teamwork, initiative, trust, and effective communication and that the people of the Clerk’s Office are the organization’s most valuable resource.

Vision

The vision of the Clerk’s Office is to continually strive to improve services and reach out to our community with information and transparency:

- Work smarter with fewer people and be more efficient and effective
- Use automation to achieve real and long term savings for the tax payers, for example 'paperless' systems and 'work from home' programs
- Strengthen communications and relationships within the Clerk's Office and with outside agencies
- Follow State of Florida standards for Clerk of Courts
- Provide a supportive, safe, reliable and secure environment for both employees and the automated systems they use

THE CLERK’S OFFICE

The Clerk of Courts is referred to as the Clerk to the Circuit Court and Ex Officio Clerk to the Board in the Florida Constitution and Statutes. This elected Office handles functions for both the State of Florida and the Board of County Commissions. The responsibilities of the Office are divided among five departments.
CLERK TO THE CIRCUIT AND COUNTY COURTS

Court Department

The Court-related Department is responsible for the Clerk to Circuit and County Courts role of the Constitutional Office. It is made up of several offices whose sole function is to manage the flow of information through the court system whether it is a traffic ticket or a felony conviction. The receipt, filing and dissemination of the cases to many agencies and parties to the cases, processing and reporting the case dispositions, and the collection of fines and court fees are all handled by the Courts Department. The Court related budget is a revenue based budget, reviewed by Clerk of Courts Operations Corporation and approved by State Legislature.

The local counties are responsible for funding the courts communications services, existing multiagency criminal justice information systems, cost of construction, lease, maintenance, utilities and security of facilities for the offices of the Clerks of the Circuit and County Courts. Any support functions to County court-related implemented local programs are to be fully supported by the Counties. Currently the County is funding the following local programs: eFirst Appearance weekend support, Drug court, Mental Health Court, County Probation fee collection. In addition, the Board is required to fund certain costs mandated by Article V.

EX OFFICIO CLERK TO THE BOARD

The Clerk as ex Officio Clerk to the Board is also the Clerk, auditor, recorder and custodian of all County funds for the Board. These roles are spread across the Finance Department, Minutes Office, Tax Deed Sales Office, Recording Office, the Technology Services Department, and the Internal Audit Department/Inspector General, which includes the Tourist Tax collection and enforcement.

Finance Department is comprised of the functions closely aligned with the Clerk’s ex officio accountant to the Board and custodian of all County funds. These functions are handled by the following offices: Payroll, Accounts Payable, Cash Management and Investments, Finance Administration, Finance Operations, and General Accounting. These operations are fully funded by the Board.

The Payroll Office is responsible for processing the payroll for employees within the Clerk, Port Authority (“the Port”), Court Administration (County funded portion), and the County. Each of the four pay companies has their own policies, leave accruals, and unique requirements. The Board has two unions in their Public Safety Department and the Port has one union for their Fire Department. This brings the total up to seven different policy manuals that the Payroll Office must understand and apply. The Payroll Office processes a minimum of two payrolls a week using a bi-weekly cycle for all companies. In fiscal year 2015, the Payroll Office processed payments in excess of $157 million in salaries to an average of 3,400 employees. In addition to payroll processing, this office is responsible for numerous voluntary and involuntary deductions, the proper application of the various payroll taxes, the quarterly tax returns, unemployment compensation reporting, and monthly Florida Retirement System contributions.

Software programs utilized by the Payroll Office are three versions of Kronos for time and attendance tracking, OnBase/Unity for document imaging, EnterpriseOne for accounting, and HRMS Vista for the actual application of the payroll. HRMS (also known as PDS) is a shared database used by the four Human Resource Offices and by the Benefit Coordinators. The Payroll
Office works with County HR, Benefits, and Clerk’s TSD to ensure a smooth experience for all employees from “new hire” to “retirement”.

The focus for the last several years has been “going green” while providing enhanced features to the employees and managers. The elimination of paper time sheets was made possible by Kronos. The Payroll Office then focused on the elimination of paper checks flowed by the elimination of paper check stubs and other paperwork/forms by offering on-line paystubs, on-line open enrollment, on-line address changes, line W-4 review, and on-line delivery of the annual W-2’s is now offered.

**Accounts Payable Office** handles the payment of the vendors for the County, Port, Court Administration (County funded portion), and the Clerk. They are responsible for: pre-audit all payment requests made by vendors providing goods and services to the agencies, paying vendor and contract invoices, tracking payments according to the agency’s contracts, withholding and balancing contract retainage, reconciling monthly vendor statements to invoices paid. Invoices are monitored for accuracy and compliance with vendor quotes and contracts, County ordinances and administrative codes, Florida statutes, and Federal law. They also handle the various financial and tax reporting required by Federal and State law related to vendor/contractor payments, which includes 1099 reporting to the IRS.

Except for the check writing, the Accounts Payable Office is paperless, utilizing OnBase/Unity imaging software with workflow to move the image throughout the county offices rather than paper. Most Accounts Payable clerks work from home utilizing remote desktops and images of invoices, statements and contracts. We utilize the bank’s positive pay program (all checks are verified at the bank for check number, vendor name and amount) to limit the County’s exposure to fraud. We also encourage vendors to utilize electronic check payment processing, ACH, to avoid issuing paper checks. The paperless environment is crucial for business continuity and disaster recovery since it enables us to work from anywhere there is an internet connection available.

**Cash Management and Investments Office** is responsible for managing the daily cash flow movements and needs for the County, Port Authority, and the Clerk. This includes moving money in or out of liquid investments. The Cash Management and Investment Office evaluates the County and Port Authority portfolio’s short term and long term positions daily and weekly. On a weekly basis the Cash Management and Investment Office will contact multiple brokers to secure the purchase of fixed income securities.

The Cash Management and Investment Office is also responsible for all aspects of the cash management function for the County, Port, and Clerk. This involves managing the County’s cash and investment portfolio, maintaining all banking functions, preparing daily wires and accurately recording all revenues, confirming all funds have cash and budget availability to allow payments and/or posting of all transactions, and processing the County’s interfund loans.

**Finance Administration** consists of the Finance Director, and the business information analysts. The **Finance Business Information Analysts** (“FBIA’s”) are subject matter experts and initial application testers for project upgrades and implementations. The utilization of these analysts enables the front line personnel to carry on their normal duties with minimal interruption to daily business while these implementations take place. The FBIA team, because of their in-depth
knowledge of the applications, also serve as emergency backup for personnel in a very flexible, wide variety of finance-related positions. As a result of our high dependence on software, it has become beneficial for us to have personnel who can translate between the Technology Services Department ("TSD") personnel and the users. The analysts provide user support for PDS (payroll), Kronos (timekeeping), Oracle EnterpriseOne (financial), OnBase/Unity (images and workflow), Axia (Value Adjustment Board petitions), ISYS (meeting minutes) and OnCore (Recording) programs. The analysts are the first line of support for the users. They identify areas impacted and analyze issues such as user error versus a software problem. Their analysis includes suggesting, developing, testing, documenting, training on enhancements, or changes to workflow procedures. They ensure new tools and applications are effectively integrated with office operations and meet the necessary criteria and provisions for technical, security, and statutory requirements. The three member team also provides training in the various applications to the Clerk, County, Court Administration, and Port employees.

Finance Operations Office is the office that manages the files (hardcopy and imaged), office supplies, mail, administrative functions, data entry, reception responsibilities, and other duties that help support the departments in Finance. We transitioned the file room personnel from working with hardcopy files to scanning and indexing scanned images to become a paperless office. With the imaging of our documents we have been reducing our costs for paper, high speed copiers and off-site storage.

General Accounting Office provides the final check and balance for the financial information of the County, Port and the Clerk. They monitor the budget and financial transactions for accuracy and proper accounting treatment, record and track fixed assets inventory for the County, Port, and all the Constitutional Offices (except the for the Sheriff). The Office reads all debt documents for new bond and loan issues, monitors budget and debt compliance including reporting any significant changes to our financial ability to meet our debt commitments to the Electronic Municipal Market Access ("EMMA") portal, and monitor IRS arbitrage calculations and reporting. They also reconcile all the bank accounts for the County, Port, and Clerk.

The General Accounting Office prepare various financial reports including those related to bond compliance; federal and state tax returns; audited financial statements; state financial reports; various interim financial reports, and various state and granting agency reports. Reports that they prepare, while not a complete listing, include: Lee County Comprehensive Annual Financial Report ("CAFR"); Lee County Port Authority Component Unit Report; Lee County Single Audit Report; State of Florida Annual Local Government Financial Report; State of Florida Solid Waste Management Facility Letter from Chief Financial Officer to Demonstrate Financial Assurance; Auditor General Local Governmental Entity Audit Report; Statement of County Funded Court Related Functions; Continuing Disclosure with the Municipal Securities Rulemaking Board (MRSB); Department of Environmental Protection Petroleum Report; Annual Certification for State Revolving Loans; Commercial Paper Report; Local Highway Finance Report; Public Depositor Annual Report to the Chief Financial Officer; Abandoned Property Reports; Lee County Leasing Corporation Federal and State Tax Returns; the monthly Financial Report to the Board of County Commissioners; Sales Tax Reporting; Clerk’s Special Purpose Financial Statements; Clerk’s Annual Budget.
The General Accounting Office utilizes electronic information sharing where possible. The Office utilizes the Clerk's website to publish several of their reports, including the County's CAFR, avoiding the cost of printing and mailing statements. The Office holds 30 Certificates of Achievement for Excellence in Finance Reporting. A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports achieve the highest standards in government accounting and financial reporting.

**Minutes Office** fulfills the requirements for the Ex Officio Clerk to the Board and is responsible for maintaining the permanent file of all documents presented to the Board, Port, and Governmental Leasing Corporation during their meetings and maintaining the minutes of those meetings. Documents that are presented to the Boards, but not fully executed are tracked until filed with the Minutes Office. Minutes are provided online with scanned images of the documents, once approved by the various Boards. Additionally, Minutes is responsible for all independent district filings and maintaining all lobbyist registrations, quarterly reports and Commissioner and County personnel lobby logs.

The Minutes Office, as the ex-Officio Clerk to the Value Adjustment Board ("VAB) files, tracks, and archives petitions to the VAB for changes in appraisal value and exemption status. Petitioners can file online or by coming in to the Minutes Office. The petitions are scanned and provided electronically to the special magistrates and Property Appraiser's Office for the hearing process. The Minutes Office schedules and records the hearings and resulting decisions, distributes the results of the hearing to the petitioners and manages administration of the VAB’s revenues and expenditures.

**Tax Deed Sales Office** is responsible for the sale and disbursement of subsequent overbid monies, if any, for properties which are delinquent on their property taxes. Proper performance of these duties by the Clerk is essential to the validity of a tax deed sale. Clerks should take all reasonable precautions to ensure that appropriate tax deed sale procedures are in place and the due process rights of property titleholders are preserved. The sale of a tax deed is a process that involves many tasks, and the cooperation of the whole team. There are many detailed time sensitive tasks that must be followed exactly to ensure that tax deeds are issued correctly. New Tax Deed applications are received each week from the Tax Collector. A new sale date is set each week with approximately 50 tax deed applications.

Once sold, the Tax Deed Office notifies interested parties of any surplus funds available. Surplus funds are disbursed by the Clerk. If there are any governmental liens recorded against the property at the time of sale, the lien is paid first before disbursing funds to previous owners. The office is responsible for determining the validity of any liens as well as the priority.

**Recording Office** is totally funded from the fees that the Clerk receives for maintaining the official records of the County, processing marriage licenses, and passport applications. The office records and maintains a permanent copy of deeds, death certificates, notices of commencements, lis pendens, judgments, mortgages, liens, and marriage certificates to name a few.

The office is paperless and the clerks work from scanned images of the original documents which are returned to the document originator at the time of recording, permitting approximately one third of the clerks to work from home. Additionally, the office provides an eRecording service where a customer can
record documents without leaving their office. The service requires the use of a third party vendor who, for a fee, provides various quality control reviews prior to sending the document to Recording to be recorded.

In addition to the operation of the Recording Office, the fees generated by this office fund various overhead support services within the Clerk’s Office such as human resources, internal audit, technology services and record retention.

**Internal Audit/Inspector General Department** conducts performance/management audits of all the offices under the Clerk, County and Port. At times, other agencies such as the Sheriff, Town of Fort Myers Beach, and Lee County School District may contract for specific audits or reviews where time and material are reimbursed to the Clerk. The Internal Audit Department has recently added the Inspector General function.

In addition to the regular audit, the Tourist Development Tax function (“TDT Office”) of the department is responsible for Tourist Tax collections and enforcement. The TDT Office reviews the various short-term rental facilities financial records for underreported bed tax as well as researching various advertising genres to determine if there are unreported short-term rental activities.

The TDT Office is responsible for the collection of the tax, education, audit, compliance, and enforcement functions related to Lee County’s Tourist Development Tax Ordinance. The TDT Office processed returns and collected taxes of approximately $37,559,026 in fiscal year 2015.

The education, audit, collection, compliance, and enforcement section has worked diligently to add thousands of taxpayers to the TDT rolls. Tax assessments are created whenever unregistered rentals are discovered or taxes are underreported. In addition to the millions of dollars in direct assessments that have been collected over the years, many of the newly registered taxpayers become compliant over the long-term and remit millions of dollars in ongoing revenues.

The Audit Department is paperless and is able to work from home. The auditors scan in the documents they need for their work papers at the auditee’s place of business and work from images.

The Inspector General Office has the primary responsibility to establish and conduct the activities of the Public Integrity and Investigations Unit which conforms to standards contained in the Florida Inspectors General Standards Manual and Standards of the Association of Inspectors General.

**SUPPORT SERVICES**

**Technology Services Department** (“TSD”) consists of five areas: Government Application Management, Court Application Management, Internal and Operations Services, Customer Interface Services, and Technology Fiscal Services. TSD is responsible for all technology services within the Clerk’s Office with the exception of telephone services. The department also provides application support services to the County and Port for the financial and human resources -related applications provided by the Clerk’s office. Additionally, TSD has collaborated with other local government agencies to provide internet services and disaster recovery co-location services at a reduced cost to all agencies involved.

Technology is at the core of the efficiencies and productivity gains which the Clerk’s Office has made over the past decade. The Clerk processes large amounts of transactions (data and money) daily, handling
them according to state statutes, local rules, court rules and policies. All of the Clerk’s departments have successfully digitized their records and most have also eliminated the paper copies. Several technology-based initiatives, such as electronic filing of court documents, enables the Clerk to eliminate all paper records and further improve efficiencies.

The Clerk's technology infrastructure and applications allow the public and other governmental agencies to access most of our records any day, anytime via the Clerk’s website. Security protocols ensure that confidential information is viewable only by those with authorization, and will soon allow us to make redacted court documents available to everyone. Our infrastructure also provides the ability to recover all of the county and court records quickly in the event of a disaster.

The Clerk's Office website provides offsite access to several of our databases such as official records, court cases, County and Port Authority minutes and their associated documents, tax deed sale files, internal audit reports, employment opportunities and the associated employment application, the various financial reports compiled by the Clerk’s Office, and an inventory of forms used throughout the office. In addition to providing transparency, the ability to access the information online provides convenience to the taxpayer who no longer needs to drive to the courthouse to research a court case or property transactions.

**Micrographics and Mail Room** supports the entire Clerk’s Office by handling the mail, microfilming, and record retention.

**Human Resources Department** is responsible for recruiting and retaining employees, employee policies, managing employee benefits, ensuring the Clerk’s Office is in compliance with employer laws and regulations, providing pay plans, employee training, coordination of office safety and risk management, and to be a resource to the Clerk. The Clerk’s Human Resources (“HR”) is a paperless environment with the use of OnBase/Unity imaging software with workflow to move images from the Department to HR, Kronos time management system, NeoGov applicant tracking system, Personnel Data System (PDS) Human Resources Management System (“HRMS”) Vista for online open enrollment, benefits management and payroll, and Org Publisher.

The personnel at all levels in the Clerk’s Office must be technologically proficient as most employees are required to utilize several software applications throughout the day. Our personnel are cross-trained across functions, and employees are utilized where they are needed to meet workflow demands. The Clerk’s Office has reduced its personnel from 396 full time employees in fiscal year 2008 to 334 currently.
## Clerk Active Full and Part Time Employees

### Active Full and Part Time Employees by Department As of 5/2/2016

<table>
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<tr>
<th>Organization</th>
<th>Code</th>
<th>Department</th>
<th>FT</th>
<th>PT</th>
<th>Temp</th>
<th>On Call</th>
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<td>0110A</td>
<td>Administration</td>
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<tr>
<td>CLRK - TSD Customer Interface Services</td>
<td>0510C</td>
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<td>4.00</td>
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<tr>
<td>CLRK - TSD Fiscal</td>
<td>0510D</td>
<td>TSD</td>
<td>3.00</td>
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<td>0.00</td>
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<tr>
<td>CLRK - TSD Govt App Mgmt</td>
<td>0510E</td>
<td>TSD</td>
<td>13.00</td>
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<td>0.00</td>
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<tr>
<td>CLRK - TSD Infrastructure Services</td>
<td>0510F</td>
<td>TSD</td>
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<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Technology Services Department</td>
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<td>41.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

| Total | 345   | 334.00 | 8.00  | 2.00  | 1.00  |
FUNDING

Following is a graph of the Clerk’s Office’s non-court related funding and excess fees returned to the Board from 2006 through the current budget request.

Our funding is derived from three separate sources:

**State of Florida** - The court-related revenue collected and retained by the Clerk is reviewed by Clerk of Courts Operations Corporation and approved by State Legislature.

**Board of County Commissioners** provides funding for the following: accountant to the Board; the minutes taking; Value Adjustment Board administration; statute required funding for the Courts; optional local court programs (Drug Court, Mental Health Court); the costs in excess of the fees collected for property tax deed sales and administration; and a percentage of internal audit and technology services.
The Board is also required to provide resources in the form of office space, utilities, and property insurance. These amounts are tracked in the Board’s General Fund under the “Clerk Support” program.

**Fees** are the third source for recording documents in the official records of the county, sales of property for taxes, tourist tax collections and enforcement commission.

**Recording Fees**- The Clerk’s Office is permitted to collect fees for recording documents in the official records of the county. We also receive a commission for collecting document stamps and intangible taxes for the State of Florida, accepting marriage license applications and forwarding the licenses to the State Bureau of Vital Statistics as well as acting as a passport agent on behalf of the United States Department of State. These fees are used to offset the cost of providing these services to the public, as well as the cost of other overhead support functions. The chart below reflects the boom and the bust of our building economy over the last 9 years as well as the anticipated revenue for fiscal years 2016 and 2017.
Tourist Tax Collections and Enforcement

The administration fee for providing the services of collection and enforcement charged by the state for the local tax is now paid to the Clerk. By collecting the tax locally, the Board has been able to receive the revenue as collected which is approximately 90 days earlier than when collected by the state. Also with our strong enforcement focus, the number of new accounts we are bringing into compliance each year continues to grow. Our experience indicates that 80% of the new accounts we locate each year were also not reporting to the state.

BOARD’S GENERAL FUND CLERK SUPPORT

When the Budget Office presents the Clerk’s budget to the Board, the Clerk to Support Budget amounts are included as part of our request. This allocation is out of the Clerk’s control as we have no input on what is being built in this budget. The amounts are supposed to represent the cost to the County for those items which are required by statute that are to be provided by the County to the Clerk, such as facilities, maintenance and utilities.

EXCESS FEES

As with all Constitutional Officers at the end of each fiscal year, the Clerk returns the operating revenues not spent during the year to the Board of County Commissioners. In the Clerk’s Office, this amount, referred to as Excess Fees, is a mixture of Fees, Interest Earnings and Board Funding not spent.

Respectfully,

Linda Doggett
Clerk of Court
Clerk of Circuit Court
Lee County, Florida

Fiscal Year 2017 Budget
Lee County Clerk of Courts
Fiscal Year 2017 Budget

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Non-Court Board Budget Request and Court Requests & Funding Requirements

<table>
<thead>
<tr>
<th>Personal Services</th>
<th>Operating</th>
<th>Capital</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Funding for Board-Related Functions</td>
<td>$6,172,931</td>
<td>$1,746,409</td>
<td>$283,016</td>
</tr>
<tr>
<td>Funding for State Mandated Article V Court-Related Costs</td>
<td>$150,695</td>
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<tr>
<td>Funding for Local Court Programs</td>
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<td></td>
</tr>
<tr>
<td>Probation Collection</td>
<td>55,194</td>
<td>$1,254</td>
<td></td>
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<tr>
<td>E-First Appearance</td>
<td>65,000</td>
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<tr>
<td>Drug Court</td>
<td>152,027</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mental Health Court</td>
<td>28,233</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Local Court Programs</strong></td>
<td><strong>$300,454</strong></td>
<td><strong>$1,254</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total Requests</strong></td>
<td></td>
<td></td>
<td></td>
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## Lee County Clerk of Courts
### Fiscal Year 2017 Non-Court Board Budget Request

#### Clerk to Board Functions

<table>
<thead>
<tr>
<th>Line Item</th>
<th>FY17 Proposed Budget</th>
<th>FY16 Adopted Budget</th>
<th>Variance</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1210 Regular Salaries FT</td>
<td>$4,257,659</td>
<td>$3,995,999</td>
<td>$261,660</td>
<td>6.55%</td>
</tr>
<tr>
<td>1415 Overtime 1.5</td>
<td>24,885</td>
<td>26,112</td>
<td>(1,227)</td>
<td>-4.70%</td>
</tr>
<tr>
<td>1510 Special Pay- No Retirement</td>
<td>104,126</td>
<td>95,762</td>
<td>8,364</td>
<td>8.73%</td>
</tr>
<tr>
<td>210 FICA Taxes OASDI</td>
<td>267,224</td>
<td>252,366</td>
<td>14,858</td>
<td>5.89%</td>
</tr>
<tr>
<td>2120 Medicare Taxes</td>
<td>63,863</td>
<td>60,227</td>
<td>3,636</td>
<td>6.04%</td>
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<tr>
<td>2210 Retirement Contribution Regular</td>
<td>352,679</td>
<td>319,677</td>
<td>33,002</td>
<td>10.32%</td>
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<tr>
<td>2310 Health Insurance</td>
<td>1,028,539</td>
<td>975,001</td>
<td>53,538</td>
<td>5.49%</td>
</tr>
<tr>
<td>2315 Employee Assistance Program</td>
<td>1,892</td>
<td>1,713</td>
<td>179</td>
<td>10.45%</td>
</tr>
<tr>
<td>2320 Life Insurance</td>
<td>13,031</td>
<td>12,276</td>
<td>755</td>
<td>6.15%</td>
</tr>
<tr>
<td>2330 Dental Insurance</td>
<td>32,514</td>
<td>30,415</td>
<td>2,099</td>
<td>6.90%</td>
</tr>
<tr>
<td>2350 Disability Insurance</td>
<td>23,563</td>
<td>19,867</td>
<td>3,696</td>
<td>18.60%</td>
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<tr>
<td>2510 Unemployment Comp</td>
<td>2,956</td>
<td>8,848</td>
<td>(5,892)</td>
<td>-66.59%</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>6,172,931</td>
<td>5,798,263</td>
<td>374,668</td>
<td>6.46%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3120 Legal Services</td>
<td>77,388</td>
<td>89,859</td>
<td>(12,471)</td>
<td>-13.88%</td>
</tr>
<tr>
<td>3190 Other Professional Services</td>
<td>175,872</td>
<td>95,500</td>
<td>80,372</td>
<td>83.95%</td>
</tr>
<tr>
<td>3460 Data Processing/Software Services</td>
<td>170,770</td>
<td>207,836</td>
<td>(37,066)</td>
<td>-17.83%</td>
</tr>
<tr>
<td>3490 Other Contractual Services</td>
<td>39,023</td>
<td>84,015</td>
<td>(45,042)</td>
<td>-53.55%</td>
</tr>
<tr>
<td>4010 Local Travel Per Diem</td>
<td>3,481</td>
<td>2,489</td>
<td>992</td>
<td>39.86%</td>
</tr>
<tr>
<td>4022 Out of County Travel</td>
<td>56,577</td>
<td>85,386</td>
<td>(28,809)</td>
<td>-33.74%</td>
</tr>
<tr>
<td>4110 Telecommunications</td>
<td>275,970</td>
<td>277,873</td>
<td>(1,903)</td>
<td>-0.68%</td>
</tr>
<tr>
<td>4120 Advertising</td>
<td>225</td>
<td>0</td>
<td>225</td>
<td>100.00%</td>
</tr>
<tr>
<td>4211 Freight, Postage &amp; Courier</td>
<td>30,795</td>
<td>34,223</td>
<td>(3,428)</td>
<td>-10.02%</td>
</tr>
<tr>
<td>4315 Television Cable Services</td>
<td>156</td>
<td>35</td>
<td>121</td>
<td>345.71%</td>
</tr>
<tr>
<td>4410 Land, Building &amp; Parking Rental</td>
<td>53,937</td>
<td>64,440</td>
<td>(10,503)</td>
<td>-16.30%</td>
</tr>
<tr>
<td>4430 Office Equipment Rental</td>
<td>28,412</td>
<td>32,511</td>
<td>(4,099)</td>
<td>-12.64%</td>
</tr>
<tr>
<td>4630 Office Equipment Maintenance</td>
<td>18,750</td>
<td>19,855</td>
<td>(1,105)</td>
<td>-5.57%</td>
</tr>
<tr>
<td>4640 Data Processing Equip Maintenance</td>
<td>463,838</td>
<td>200,175</td>
<td>263,663</td>
<td>131.72%</td>
</tr>
<tr>
<td>4690 Internal Repair &amp; Maintenance</td>
<td>68,187</td>
<td>54,700</td>
<td>13,487</td>
<td>24.60%</td>
</tr>
<tr>
<td>4710 Print Bind Copy External</td>
<td>11,421</td>
<td>9,128</td>
<td>2,293</td>
<td>25.12%</td>
</tr>
<tr>
<td>4970 License, Permit, &amp; Application</td>
<td>4,066</td>
<td>3,174</td>
<td>892</td>
<td>28.10%</td>
</tr>
<tr>
<td>4990 Misc Expense</td>
<td>120</td>
<td>60</td>
<td>60</td>
<td>100.00%</td>
</tr>
<tr>
<td>5120 General Office Supplies</td>
<td>12,604</td>
<td>10,791</td>
<td>1,813</td>
<td>16.80%</td>
</tr>
<tr>
<td>5130 Data Processing Supplies</td>
<td>8,444</td>
<td>10,000</td>
<td>(1,556)</td>
<td>-16.40%</td>
</tr>
<tr>
<td>5280 Minor Equipment</td>
<td>173,029</td>
<td>204,217</td>
<td>(31,188)</td>
<td>-15.27%</td>
</tr>
<tr>
<td>5410 Reference Materials</td>
<td>3,981</td>
<td>5,285</td>
<td>(1,304)</td>
<td>-24.67%</td>
</tr>
<tr>
<td>5420 Memberships</td>
<td>9,300</td>
<td>11,860</td>
<td>(2,560)</td>
<td>-21.59%</td>
</tr>
<tr>
<td>5430 Education</td>
<td>0</td>
<td>666</td>
<td>(666)</td>
<td>-100.00%</td>
</tr>
<tr>
<td>5531 Training/Seminars/Business Meetings</td>
<td>60,248</td>
<td>97,915</td>
<td>(37,667)</td>
<td>-38.47%</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
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<td>1,602,096</td>
<td>144,313</td>
<td>9.01%</td>
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<tr>
<td><strong>Capital Outlay &amp; SIP</strong></td>
<td>283,016</td>
<td>141,000</td>
<td>142,016</td>
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<td><strong>Grand Total</strong></td>
<td><strong>$8,202,356</strong></td>
<td><strong>$7,541,359</strong></td>
<td><strong>$660,997</strong></td>
<td><strong>8.76%</strong></td>
</tr>
</tbody>
</table>
## Fiscal Year 2017 Non-Court Board Budget Request by Department

### Line Item | Internal Audit | Finance | Minutes | Tax Deeds | TSD | Total
--- | --- | --- | --- | --- | --- | ---
1210 | Regular Salaries FT | $508,287 | $2,202,335 | $203,945 | $242,989 | $1,100,103 | $4,257,659
1415 | Overtime 1.5 | - | 8,924 | - | - | 15,961 | 24,885
1510 | Special Pay - No Retirement | 6,193 | 61,995 | - | 2,835 | 33,103 | 104,126
2110 | FICA Taxes OASDI | 32,014 | 137,765 | 12,849 | 15,309 | 69,287 | 267,224
2120 | Medicare Taxes | 7,624 | 33,033 | 3,039 | 3,643 | 16,302 | 61,863
2210 | Retirement Contribution Regular | 47,504 | 184,339 | 15,337 | 15,407 | 90,092 | 352,679
2310 | Health Insurance | 107,910 | 594,745 | 61,860 | 78,243 | 183,781 | 1,028,539
2315 | Employee Assistance Program | 300 | 1,005 | 132 | 136 | 319 | 1,892
2320 | Life Insurance | 1,506 | 6,965 | 603 | 690 | 3,267 | 13,031
2330 | Dental Insurance | 3,280 | 18,397 | 2,220 | 2,580 | 6,037 | 32,514
2350 | Disability Insurance | 2,856 | 12,108 | 1,133 | 1,351 | 6,115 | 23,563
2510 | Unemployment | - | - | - | - | 2,936 | 2,936

Total Personal Services | 717,474 | 3,261,611 | 301,138 | 363,185 | 1,529,523 | 6,172,931

### Operating Expenses

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Personal Services</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3120</td>
<td>Legal Services</td>
<td>3,000</td>
</tr>
<tr>
<td>3190</td>
<td>Other Professional Services</td>
<td>7,200</td>
</tr>
<tr>
<td>3460</td>
<td>Data Processing/Software Services</td>
<td>-</td>
</tr>
<tr>
<td>3490</td>
<td>Other Contractual Services</td>
<td>-</td>
</tr>
<tr>
<td>4010</td>
<td>Local Travel Per Diem</td>
<td>2,100</td>
</tr>
<tr>
<td>4022</td>
<td>Out of County Travel</td>
<td>15,000</td>
</tr>
<tr>
<td>4110</td>
<td>Telecommunications</td>
<td>-</td>
</tr>
<tr>
<td>4120</td>
<td>Advertising</td>
<td>-</td>
</tr>
<tr>
<td>4211</td>
<td>Freight, Postage &amp; Courier</td>
<td>60</td>
</tr>
<tr>
<td>4315</td>
<td>Television Cable Service</td>
<td>-</td>
</tr>
<tr>
<td>4410</td>
<td>Land, Building &amp; Parking Rental</td>
<td>-</td>
</tr>
<tr>
<td>4430</td>
<td>Office Equipment Rentals</td>
<td>-</td>
</tr>
<tr>
<td>4630</td>
<td>Office Equipment Maintenance</td>
<td>-</td>
</tr>
<tr>
<td>4640</td>
<td>Data Processing Equip Maintenance</td>
<td>-</td>
</tr>
<tr>
<td>4690</td>
<td>Internal Repair &amp; Maintenance</td>
<td>1,200</td>
</tr>
<tr>
<td>4710</td>
<td>Print Bind Copy External</td>
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</tr>
<tr>
<td>4970</td>
<td>License, Permit, &amp; Application</td>
<td>2,400</td>
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<tr>
<td>4990</td>
<td>Misc Expense</td>
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<tr>
<td>5120</td>
<td>General Office Supplies</td>
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<tr>
<td>5130</td>
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<td>5280</td>
<td>Minor Equipment</td>
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<td>5420</td>
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<td>3,300</td>
</tr>
<tr>
<td>5531</td>
<td>Training/Seminars/Business Meetings</td>
<td>12,000</td>
</tr>
</tbody>
</table>

Total Operating Expenses | 50,430 | 89,090 | 3,946 | 87,182 | 1,515,761 | 1,746,409 |

### Capital Equipment & Software

Capital Outlay & SIP | - | - | - | - | 283,016 | 283,016 |

Grand Total | $767,904 | $3,350,701 | $305,084 | $450,367 | $3,328,300 | $8,202,356 |
Clerk Fees Budget
<table>
<thead>
<tr>
<th>Line Item</th>
<th>FY17 Proposed Budget</th>
<th>FY16 Adopted Budget</th>
<th>Variance</th>
<th>Variance Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1110 Elected Official Salaries</td>
<td>78,597</td>
<td>77,256</td>
<td>1,341</td>
<td>1.74%</td>
</tr>
<tr>
<td>1210 Regular Salaries FT</td>
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<td>2,955,481</td>
<td>168,650</td>
<td>5.71%</td>
</tr>
<tr>
<td>1230 Regular Salaries PT</td>
<td>147,715</td>
<td>158,753</td>
<td>(11,038)</td>
<td>-6.95%</td>
</tr>
<tr>
<td>1410 Overtime 1.0</td>
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<td>1,500</td>
<td>2,700</td>
<td>180.00%</td>
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<tr>
<td>1415 Overtime 1.5</td>
<td>14,039</td>
<td>13,692</td>
<td>347</td>
<td>2.53%</td>
</tr>
<tr>
<td>1510 Special Pay - No Retirement</td>
<td>68,457</td>
<td>61,976</td>
<td>6,481</td>
<td>10.46%</td>
</tr>
<tr>
<td>2110 FICA Taxes OASDI</td>
<td>208,438</td>
<td>199,110</td>
<td>9,328</td>
<td>4.68%</td>
</tr>
<tr>
<td>2120 Medicare Taxes</td>
<td>50,256</td>
<td>47,873</td>
<td>2,383</td>
<td>4.98%</td>
</tr>
<tr>
<td>2210 Retirement Contribution- Regular</td>
<td>283,019</td>
<td>265,845</td>
<td>17,174</td>
<td>6.46%</td>
</tr>
<tr>
<td>2230 Retirement Contribution- Elected</td>
<td>33,380</td>
<td>32,594</td>
<td>786</td>
<td>2.41%</td>
</tr>
<tr>
<td>2310 Health Insurance</td>
<td>862,924</td>
<td>842,538</td>
<td>20,386</td>
<td>2.42%</td>
</tr>
<tr>
<td>2315 Employee Assistance Program</td>
<td>1,759</td>
<td>1,703</td>
<td>56</td>
<td>3.29%</td>
</tr>
<tr>
<td>2320 Life Insurance</td>
<td>9,682</td>
<td>9,309</td>
<td>373</td>
<td>4.03%</td>
</tr>
<tr>
<td>2330 Dental Insurance</td>
<td>25,709</td>
<td>25,197</td>
<td>512</td>
<td>2.03%</td>
</tr>
<tr>
<td>2350 Disability Insurance</td>
<td>17,803</td>
<td>15,596</td>
<td>2,207</td>
<td>14.15%</td>
</tr>
<tr>
<td>2510 Unemployment Compensation</td>
<td>9,044</td>
<td>10,189</td>
<td>(1,145)</td>
<td>-11.24%</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>4,939,153</td>
<td>4,718,612</td>
<td>220,541</td>
<td>4.67%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3120 Legal Services</td>
<td>13,192</td>
<td>11,900</td>
<td>1,292</td>
<td>10.86%</td>
</tr>
<tr>
<td>3190 Other Professional Services</td>
<td>37,828</td>
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## Fiscal Year 2017 Non-Court Clerk Fees Budget by Function

### Personal Services

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<tr>
<th>Line Item</th>
<th>Clerk Admin</th>
<th>Internal Audit</th>
<th>TDC</th>
<th>Micrographics</th>
<th>TSD</th>
<th>Recording</th>
<th>Human Resources</th>
<th>Total</th>
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<td>1100</td>
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<td>2,044</td>
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</table>

**Total Personal Services**

| | 323,973 | 513,357 | 471,680 | 242,648 | 1,057,930 | 1,748,292 | 561,073 | 4,939,153 |

### Operating Expenses

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Clerk Admin</th>
<th>Internal Audit</th>
<th>TDC</th>
<th>Micrographics</th>
<th>TSD</th>
<th>Recording</th>
<th>Human Resources</th>
<th>Total</th>
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<td>-</td>
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<td>-</td>
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<td>1,300</td>
<td>6,825</td>
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**Total Operating Expenses**

| | 21,860 | 33,620 | 36,050 | 54,100 | 297,160 | 88,655 | 42,920 | 574,365 |

### Capital Equipment & Software

| Capital Outlay&SIP | 0 | 0 | 0 | 0 | 55,484 | 0 | 1,000 | 56,484 |

**Grand Total**

| | 545,833 | 567,177 | 307,730 | 290,748 | 1,410,574 | 1,836,947 | 1,836,947 | 5,570,002 |
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Total
Non-Court Board Request & Fees
Budgets
## Lee County Clerk of Courts

**Fiscal Year 2017 Total Non-Court Board Request & Fees Budgets**

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<th>FY16 Adopted Budget</th>
<th>Variance</th>
<th>Percent Change</th>
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<td>451,476</td>
<td>24,186</td>
<td>5.36%</td>
</tr>
<tr>
<td>2120 Medicare Taxes</td>
<td>114,119</td>
<td>108,100</td>
<td>6,019</td>
<td>5.57%</td>
</tr>
<tr>
<td>2210 Retirement Contribution Regular</td>
<td>633,698</td>
<td>583,522</td>
<td>50,176</td>
<td>8.57%</td>
</tr>
<tr>
<td>2230 Retirement Contribution- Elected</td>
<td>33,880</td>
<td>32,594</td>
<td>2,286</td>
<td>6.88%</td>
</tr>
<tr>
<td>2310 Health Insurance</td>
<td>1,891,463</td>
<td>1,837,539</td>
<td>53,924</td>
<td>3.07%</td>
</tr>
<tr>
<td>2315 Employee Assistance Program</td>
<td>3,651</td>
<td>3,416</td>
<td>235</td>
<td>6.88%</td>
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<tr>
<td>2320 Life Insurance</td>
<td>22,713</td>
<td>21,585</td>
<td>1,128</td>
<td>5.23%</td>
</tr>
<tr>
<td>2330 Dental Insurance</td>
<td>58,223</td>
<td>55,612</td>
<td>2,611</td>
<td>4.70%</td>
</tr>
<tr>
<td>2350 Disability Insurance</td>
<td>41,366</td>
<td>35,463</td>
<td>5,903</td>
<td>16.65%</td>
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<tr>
<td>2510 Unemployment Compensation</td>
<td>12,000</td>
<td>19,037</td>
<td>(7,037)</td>
<td>36.96%</td>
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<tr>
<td><strong>Total Personal Services</strong></td>
<td>11,112,084</td>
<td>10,516,875</td>
<td>595,209</td>
<td>5.66%</td>
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<table>
<thead>
<tr>
<th>Line Item</th>
<th>FY17 Proposed Budget</th>
<th>FY16 Adopted Budget</th>
<th>Variance</th>
<th>Percent Change</th>
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<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3120 Legal Services</td>
<td>90,580</td>
<td>101,759</td>
<td>(11,179)</td>
<td>-10.99%</td>
</tr>
<tr>
<td>3190 Other Professional Services</td>
<td>213,500</td>
<td>95,500</td>
<td>118,000</td>
<td>123.56%</td>
</tr>
<tr>
<td>3460 Data Processing/Software Services</td>
<td>203,171</td>
<td>207,836</td>
<td>(4,665)</td>
<td>-2.24%</td>
</tr>
<tr>
<td>3490 Other Contractual Services</td>
<td>129,422</td>
<td>132,268</td>
<td>(2,846)</td>
<td>-2.15%</td>
</tr>
<tr>
<td>4010 Local Travel Per Diem</td>
<td>6,594</td>
<td>4,759</td>
<td>1,835</td>
<td>38.27%</td>
</tr>
<tr>
<td>4022 Out of County Travel</td>
<td>93,741</td>
<td>110,990</td>
<td>(17,249)</td>
<td>-15.57%</td>
</tr>
<tr>
<td>4110 Telecommunications</td>
<td>331,073</td>
<td>278,873</td>
<td>52,200</td>
<td>18.72%</td>
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<tr>
<td>4120 Advertising</td>
<td>3,725</td>
<td>3,300</td>
<td>425</td>
<td>6.43%</td>
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<tr>
<td>4210 Freight, Postage &amp; Courier</td>
<td>48,105</td>
<td>32,413</td>
<td>(15,692)</td>
<td>-6.89%</td>
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<tr>
<td>4315 Television Cable Services</td>
<td>192</td>
<td>121</td>
<td>71</td>
<td>70.42%</td>
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<tr>
<td>4410 Land &amp; Building Rental</td>
<td>64,440</td>
<td>64,440</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>4430 Office Equipment Rental</td>
<td>42,000</td>
<td>40,511</td>
<td>1,489</td>
<td>3.68%</td>
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<tr>
<td>4450 Other Equipment Rental</td>
<td>600</td>
<td>600</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>4620 Vehicle Repair &amp; Maintenance</td>
<td>2,000</td>
<td>2,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>4630 Office Equipment Maintenance</td>
<td>28,895</td>
<td>26,755</td>
<td>2,140</td>
<td>8.00%</td>
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<tr>
<td>4635 Equipment Repair Parts</td>
<td>2,000</td>
<td>2,000</td>
<td>0</td>
<td>0.00%</td>
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<tr>
<td>4640 Data Processing Equip Maintenance</td>
<td>554,737</td>
<td>354,562</td>
<td>197,175</td>
<td>177.13%</td>
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<tr>
<td>4690 Internal Repair and Maintenance</td>
<td>91,300</td>
<td>62,600</td>
<td>28,700</td>
<td>46.17%</td>
</tr>
<tr>
<td>4710 Print Bind Copy External</td>
<td>14,621</td>
<td>13,228</td>
<td>1,393</td>
<td>12.04%</td>
</tr>
<tr>
<td>4970 License, Permit &amp; Application</td>
<td>6,096</td>
<td>4,094</td>
<td>2,002</td>
<td>48.90%</td>
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<tr>
<td>4990 Misc Expense</td>
<td>400</td>
<td>300</td>
<td>100</td>
<td>33.33%</td>
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<tr>
<td>5110 Pre-Printed Forms</td>
<td>525</td>
<td>200</td>
<td>325</td>
<td>162.50%</td>
</tr>
<tr>
<td>5120 General Office Supplies</td>
<td>36,924</td>
<td>28,991</td>
<td>7,931</td>
<td>27.36%</td>
</tr>
<tr>
<td>5130 Data Processing Supplies</td>
<td>10,099</td>
<td>10,099</td>
<td>(0)</td>
<td>0.00%</td>
</tr>
<tr>
<td>5210 Oil, Fuel, &amp; Lubricants</td>
<td>1,000</td>
<td>1,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>5240 Chemicals</td>
<td>250</td>
<td>250</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>5280 Minor Equipment</td>
<td>218,743</td>
<td>208,767</td>
<td>9,976</td>
<td>4.78%</td>
</tr>
<tr>
<td>5290 Other Supplies</td>
<td>11,000</td>
<td>11,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>5410 Reference Materials</td>
<td>6,330</td>
<td>7,024</td>
<td>(694)</td>
<td>-9.88%</td>
</tr>
<tr>
<td>5420 Memberships</td>
<td>16,571</td>
<td>17,438</td>
<td>(867)</td>
<td>-4.97%</td>
</tr>
<tr>
<td>5530 Education Expense</td>
<td>2,000</td>
<td>2,666</td>
<td>(666)</td>
<td>-24.98%</td>
</tr>
<tr>
<td>5531 Training/Seminars/Business Meeting</td>
<td>89,770</td>
<td>120,463</td>
<td>(30,693)</td>
<td>-25.48%</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>2,320,774</td>
<td>1,812,281</td>
<td>508,493</td>
<td>28.06%</td>
</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td>339,500</td>
<td>142,000</td>
<td>197,500</td>
<td>139.08%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>13,772,358</td>
<td>12,471,156</td>
<td>1,301,202</td>
<td>10.43%</td>
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</table>
Court Fees Budget
### Lee County Clerk of Courts
#### Fiscal Year 2017 Court Budget*

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues</td>
<td>$12,283,130</td>
</tr>
<tr>
<td>Allocations from Fund 004</td>
<td>$301,708</td>
</tr>
<tr>
<td>Child Support Enforcement Reimb</td>
<td>$528,500</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>13,113,338</strong></td>
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#### Personal Services

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1110</td>
<td>Elected Official Salary</td>
<td>78,597</td>
</tr>
<tr>
<td>1210</td>
<td>Regular Salaries FT</td>
<td>6,148,022</td>
</tr>
<tr>
<td>1230</td>
<td>Regular Salaries PT</td>
<td>16,981</td>
</tr>
<tr>
<td>1310</td>
<td>Non-Permanent Labor</td>
<td>55,052</td>
</tr>
<tr>
<td>1410</td>
<td>Overtime 1.0</td>
<td>5,200</td>
</tr>
<tr>
<td>1415</td>
<td>Overtime 1.5</td>
<td>49,900</td>
</tr>
<tr>
<td>1510</td>
<td>Special Pay: No Retirement</td>
<td>129,000</td>
</tr>
<tr>
<td>2110</td>
<td>FICA Taxes OASDI</td>
<td>394,682</td>
</tr>
<tr>
<td>2120</td>
<td>Medicare Taxes</td>
<td>94,246</td>
</tr>
<tr>
<td>2210</td>
<td>Retirement Contribution Regular</td>
<td>481,209</td>
</tr>
<tr>
<td>2230</td>
<td>Elected Official Retirement</td>
<td>33,380</td>
</tr>
<tr>
<td>2310</td>
<td>Health Insurance</td>
<td>2,200,722</td>
</tr>
<tr>
<td>2315</td>
<td>Employee Assistance Program</td>
<td>4,410</td>
</tr>
<tr>
<td>2320</td>
<td>Life Insurance</td>
<td>17,424</td>
</tr>
<tr>
<td>2330</td>
<td>Dental Insurance</td>
<td>67,400</td>
</tr>
<tr>
<td>2350</td>
<td>Disability Insurance</td>
<td>34,181</td>
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<tr>
<td>2510</td>
<td>Unemployment Comp</td>
<td>11,000</td>
</tr>
<tr>
<td><strong>Allocations to Fund 004</strong></td>
<td><strong>674,656</strong></td>
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</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td><strong>10,496,062</strong></td>
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</tr>
</tbody>
</table>

#### Operating Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3120</td>
<td>Legal Services</td>
<td>18,000</td>
</tr>
<tr>
<td>3191</td>
<td>Juror Payments</td>
<td>30,000</td>
</tr>
<tr>
<td>3490</td>
<td>Other Contractual Services</td>
<td>132,300</td>
</tr>
<tr>
<td>4010</td>
<td>Local Travel Per Diem</td>
<td>2,000</td>
</tr>
<tr>
<td>4022</td>
<td>Out of County Travel</td>
<td>17,810</td>
</tr>
<tr>
<td>4120</td>
<td>Advertising</td>
<td>500</td>
</tr>
<tr>
<td>4211</td>
<td>Freight &amp; Postage</td>
<td>115,824</td>
</tr>
<tr>
<td>4630</td>
<td>Equipment Maintenance</td>
<td>4,553</td>
</tr>
<tr>
<td>4710</td>
<td>Print Bind Copy External</td>
<td>7,800</td>
</tr>
<tr>
<td>4970</td>
<td>License, Permit &amp; Applications</td>
<td>1,300</td>
</tr>
<tr>
<td>5120</td>
<td>General Office Supplies</td>
<td>37,000</td>
</tr>
<tr>
<td>5251</td>
<td>Juror Meals</td>
<td>5,000</td>
</tr>
<tr>
<td>5280</td>
<td>Minor Equipment</td>
<td>1,000</td>
</tr>
<tr>
<td>5410</td>
<td>Reference Materials</td>
<td>2,164</td>
</tr>
<tr>
<td>5420</td>
<td>Memberships</td>
<td>2,265</td>
</tr>
<tr>
<td>5430</td>
<td>Education</td>
<td>3,930</td>
</tr>
<tr>
<td>5531</td>
<td>Seminars &amp; Training</td>
<td>21,300</td>
</tr>
<tr>
<td><strong>Allocations to Fund 004</strong></td>
<td><strong>69,494</strong></td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>472,240</strong></td>
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</table>

#### Capital Equipment & Software

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>6410</td>
<td>Furniture and Equipment</td>
<td>5,930</td>
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<tr>
<td><strong>Allocations to Fund 004</strong></td>
<td><strong>500</strong></td>
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</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td><strong>6,430</strong></td>
<td></td>
</tr>
<tr>
<td>9311</td>
<td>Surplus to State</td>
<td>2,138,606</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$13,113,338</strong></td>
<td></td>
</tr>
</tbody>
</table>

* The Court-Related budget is subject to change due to revisions of Article V and its interpretation.
Other Information
# Lee County Clerk of Courts

## Fiscal Year 2017 Special Revenue Funds

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Public Records</th>
<th>Court Technology</th>
<th>10% Court Fines SB2108</th>
<th>Child Support Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td>331650</td>
<td>CSE State Reimbursement</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>341100</td>
<td>Recording Fees $405,000</td>
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<td></td>
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<tr>
<td>341150</td>
<td>Recording Fees $1,250,000</td>
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<td></td>
<td></td>
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<tr>
<td>351800</td>
<td>10% Court Fines $813,000</td>
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<tr>
<td>361101</td>
<td>Interest 9,000 6,000 2,000 10,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>421100</td>
<td>Fund Balance Appropriated 1,476,312 839,130 123,366 1,182,782</td>
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</tbody>
</table>

**Total Revenue** 1,890,312 2,095,130 938,366 1,712,782

### Personal Expenses

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Regular Salaries FT 1,099,534 608,147 598,141</th>
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</thead>
<tbody>
<tr>
<td>1210</td>
<td>Regular Salaries PT 50,383</td>
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<tr>
<td>1415</td>
<td>Overtime 1.5 27,000</td>
</tr>
<tr>
<td>1510</td>
<td>Special Pay- No Retirement 18,000 22,000</td>
</tr>
<tr>
<td>2110</td>
<td>FICA Taxes OASDI 70,720 38,314 37,682</td>
</tr>
<tr>
<td>2120</td>
<td>Medicare Taxes 17,250 9,124 8,972</td>
</tr>
<tr>
<td>2210</td>
<td>Retirement Contribution- Regular 101,920 45,732</td>
</tr>
<tr>
<td>2310</td>
<td>Health Insurance 210,036 121,320 199,140</td>
</tr>
<tr>
<td>2315</td>
<td>Employee Assistance Program 228 240</td>
</tr>
<tr>
<td>2320</td>
<td>Life Insurance 3,670 1,776 1,527</td>
</tr>
<tr>
<td>2330</td>
<td>Dental Insurance 6,038 3,108 5,772</td>
</tr>
<tr>
<td>2350</td>
<td>Disability Insurance 6,112 3,380 3,327</td>
</tr>
</tbody>
</table>

**Total Personal Expenditures** 0 1,610,891 853,141 901,870

### Operating Expenses

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Other Professional Services 11,750 90,730</th>
</tr>
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<tbody>
<tr>
<td>3190</td>
<td>Data Processing/Software Services 45,712 60,025 103,212</td>
</tr>
<tr>
<td>3460</td>
<td>Other Contractual Services 34,630 34,630</td>
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<tr>
<td>4010</td>
<td>Local Travel 200</td>
</tr>
<tr>
<td>4022</td>
<td>Out of County Travel 20,000</td>
</tr>
<tr>
<td>4640</td>
<td>Data Processing Equipment Maintenance 853,625 484,239</td>
</tr>
<tr>
<td>5280</td>
<td>Minor Equipment 20,225</td>
</tr>
<tr>
<td>5531</td>
<td>Training/Seminars/Business Meetings 5,000</td>
</tr>
</tbody>
</table>

**Total Operating Expenditures** 945,717 484,239 85,225 248,817

### Capital & Other

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Furniture &amp; equipment 394,595 452,095</th>
</tr>
</thead>
<tbody>
<tr>
<td>6410</td>
<td>Software Over $1ooK 550,000 110,000</td>
</tr>
</tbody>
</table>

**Total Capital & Other** 944,595 0 0 562,095

**Total Expenditures** $1,890,312 $2,095,130 $938,366 $1,712,782