

Lee County Clerk of Courts

Fiscal Year 2012 Budget

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Non-Court Board Budget Request and Court Requests & Funding Requirements

Total Board Budget Request Summar

	Personal Services	Operating	Capital	Total
<i>Funding for Board-Related Functions</i>				
	\$6,640,705	\$613,768	\$10,000	\$7,264,473
<i>Funding for State Mandated Article V Court-Related Costs</i>				
		\$127,830		\$127,830
<i>Funding for Local Court Programs</i>				
Pay-Or Appear	\$49,088			\$49,088
Probation Collection	55,194	\$1,254		56,448
E-First Appearance	65,000			65,000
Drug Court	112,500			112,500
Mental Health Court	22,500			22,500
Total Local Court Programs	\$304,282	\$1,254		\$305,536
Total Requests				\$7,697,839

Lee County Clerk of Courts
Fiscal Year 2012 Non-Court Board Budget Request

Line Item		Clerk to Board Functions			
		FY12 Proposed Budget	FY11 Adopted Budget	Variance	Percent Change
Personal Services					
1210	Regular Salaries FT	\$4,599,999	\$4,679,266	(\$79,267)	-1.69%
1230	Regular Salaries PT	41,623	36,222	5,401	14.91%
1415	Overtime 1.5	23,047	35,959	(12,912)	-35.91%
1510	Special Pay- No Retirement	97,637	136,413	(38,776)	-28.43%
2110	FICA Taxes OASDI	284,910	282,410	2,500	0.89%
2120	Medicare Taxes	69,623	69,075	548	0.79%
2210	Retirement Contribution Regular	258,100	534,085	(275,985)	-51.67%
2310	Health Insurance	1,153,335	1,073,939	79,396	7.39%
2315	Employee Assistance Program	1,933	1,669	264	15.82%
2320	Life Insurance	12,525	13,270	(745)	-5.61%
2330	Dental Insurance	36,526	37,310	(784)	-2.10%
2350	Disability Insurance	18,596	15,990	2,606	16.30%
2510	Unemployment Comp	42,851	57,490	(14,639)	-25.46%
Total Personal Services		6,640,705	6,973,098	(332,393)	-4.77%
Operating Expenses					
3120	Legal Services	11,651	11,362	289	2.54%
3190	Other Professional Services	60,877	43,902	16,975	38.67%
3460	Data Processing/Software Services	63,491	79,300	(15,809)	-19.94%
3490	Other Contractual Services	60,326	57,278	3,048	5.32%
4010	Local Travel Per Diem	2,290	2,089	201	9.62%
4022	Out of County Travel	37,218	26,812	10,406	38.81%
4110	Telecommunications	81,945	112,645	(30,700)	-27.25%
4211	Freight , Postage & Courier	38,863	34,977	3,886	11.11%
4410	Land, Building & Parking Rental	20,496	33,234	(12,738)	-38.33%
4450	Other Equipment Rental	999	0	999	100.00%
4630	Office Equipment Maintenance	13,097	16,398	(3,301)	-20.13%
4640	Data Processing Equip Maintenance	175	106,202	(106,027)	-99.84%
4710	Print Bind Copy External	12,965	15,125	(2,160)	-14.28%
4970	License, Permit, & Application	0	111	(111)	-100.00%
4990	Misc Expense	60	50	10	20.00%
5120	General Office Supplies	11,390	15,726	(4,336)	-27.57%
5130	Data Processing Supplies	11,707	23,707	(12,000)	-50.62%
5280	Minor Equipment	123,795	123,469	326	0.26%
5290	Other Supplies	60	50	10	20.00%
5410	Reference Materials	7,147	7,033	114	1.62%
5420	Memberships	6,452	7,489	(1,037)	-13.85%
5531	Training/Seminars/Business Meetings	48,764	40,899	7,865	19.23%
Total Operating Expenses		613,768	757,858	(144,090)	-19.01%
Capital Outlay & SIP		10,000	726,164	(716,164)	-98.62%
Grand Total		\$7,264,473	\$8,457,120	(\$1,192,647)	-14.10%

Lee County Clerk of Courts
Fiscal Year 2012 Non-Court Board Budget Request by Department

Line Item	Internal Audit	Finance	Minutes	Tax Deeds	TSD	Total	
Personal Services							
1210	Regular Salaries FT	\$408,695	\$1,959,523	\$230,820	\$160,618	\$1,840,343	\$4,599,999
1230	Regular Salaries PT	41,623					41,623
1415	Overtime 1.5		850			22,197	23,047
1510	Special Pay- No Retirement	3,600	48,303	2,225	2,815	40,694	97,637
2110	FICA Taxes OASDI	27,920	119,320	14,310	9,958	113,402	284,910
2120	Medicare Taxes	6,755	29,392	3,462	2,410	27,604	69,623
2210	Retirement Contribution Regular	26,195	109,534	12,301	8,561	101,509	258,100
2310	Health Insurance	65,746	603,475	85,010	60,802	338,302	1,153,335
2315	Employee Assistance Program	187	1,032	144	107	463	1,933
2320	Life Insurance	1,139	5,398	598	419	4,971	12,525
2330	Dental Insurance	2,160	18,000	2,700	1,725	11,941	36,526
2350	Disability Insurance	1,575	7,957	937	652	7,475	18,596
2510	Unemployment		25,200		2,237	15,414	42,851
Total Personal Services		585,595	2,927,984	352,507	250,304	2,524,315	6,640,705
Operating Expenses							
3120	Legal Services	1,200	2,500		6,390	1,561	11,651
3190	Other Professional Services					60,877	60,877
3460	Data Processing/Software Services		1,900			61,591	63,491
3490	Other Contractual Services	1,500	50,650	475	208	7,493	60,326
4010	Local Travel Per Diem	1,500	200	200		390	2,290
4022	Out of County Travel	2,400	10,744	300	480	23,294	37,218
4110	Telecommunications	720		15		81,210	81,945
4211	Freight, Postage & Courier	2,700	27,000	275	6,390	2,498	38,863
4410	Land, Building & Parking Rental			360		20,136	20,496
4450	Other Equipment Rental					999	999
4630	Office Equipment Maintenance		9,155	3,108	639	195	13,097
4640	Data Processing Equip Maintenance		175				175
4710	Print Bind Copy External		12,645		320		12,965
4990	Misc Expense	60					60
5120	General Office Supplies	600	7,200	1,000	639	1,951	11,390
5130	Data Processing Supplies					11,707	11,707
5280	Minor Equipment		1,450	200		122,145	123,795
5290	Other Supplies	60					60
5410	Reference Materials	60	6,385			702	7,147
5420	Memberships	600	3,940			1,912	6,452
5531	Training/Seminars/Business Meetings	2,400	7,005		160	39,199	48,764
Total Operating Expenses		13,800	140,949	5,933	15,226	437,860	613,768
Capital Equipment & Software							
Capital Outlay & SIP		0	10,000	0	0	0	10,000
Grand Total		\$599,395	\$3,078,933	\$358,440	\$265,530	\$2,962,175	\$7,264,473



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Clerk Fees Budget

Lee County Clerk of Courts
Fiscal Year 2012 Non-Court Clerk Fees Budget

Line Item		FY12 Proposed Budget	FY11 Adopted Budget	Variance	Variance Percent Change
Personal Services					
1110	Elected Official Salaries	\$50,734	\$26,153	\$24,581	93.99%
1210	Regular Salaries FT	2,648,420	2,724,434	(76,014)	-2.79%
1230	Regular Salaries PT	96,649	122,183	(25,534)	-20.90%
1410	Overtime 1.0	500	1,000	(500)	-50.00%
1415	Overtime 1.5	6,743	6,891	(148)	-2.15%
1510	Special Pay- No Retirement	52,222	47,793	4,429	9.27%
2110	FICA Taxes OASDI	170,983	162,326	8,657	5.33%
2120	Medicare Taxes	41,941	39,602	2,339	5.91%
2210	Retirement Contribution- Regular	158,027	307,298	(149,271)	-48.58%
2310	Health Insurance	852,014	733,358	118,656	16.18%
2315	Employee Assistance Program	2,062	1,192	870	72.99%
2320	Life Insurance	7,691	7,513	178	2.37%
2330	Dental Insurance	26,111	25,118	993	3.95%
2350	Disability Insurance	11,027	8,810	2,217	25.16%
2510	Unemployment Compensation	14,336	10,809	3,527	32.63%
Total Personal Services		4,139,460	4,224,480	(85,020)	-2.01%
Operating Expenses					
3120	Legal Services	7,239	8,231	(992)	-12.05%
3190	Other Professional Services	17,123	6,098	11,025	180.80%
3460	Data Processing/Software Services	17,323	10,738	6,585	61.32%
3480	County Graphics Services	750	750	0	0.00%
3490	Other Contractual Services	25,107	20,782	4,325	20.81%
4010	Local Travel Per Diem	1,565	1,766	(201)	-11.38%
4022	Out of County Travel	15,335	11,034	4,301	38.98%
4110	Telecommunications	23,322	16,162	7,160	44.30%
4120	Advertising	7,500	2,000	5,500	275.00%
4210	Freight, Postage & Courier	19,122	19,937	(815)	-4.09%
4410	Land, Building, & Parking Rental	5,664	4,566	1,098	24.05%
4430	Office Equipment Rental	14,091	0	14,091	100.00%
4450	Other Equipment Rental	0	13,005	(13,005)	-100.00%
4620	Vehicle Repair & Maintenance	3,000	3,000	0	0.00%
4630	Office Equipment Maintenance	32,382	32,308	74	0.23%
4640	Data Processing Equipment Maintenance	0	14,728	(14,728)	-100.00%
4710	Print Bind Copy External	2,100	4,760	(2,660)	-55.88%
4970	License, Permit & Application	130	700	(570)	-81.43%
4990	Misc Expense	240	250	(10)	-4.00%
5110	Pre-Printed Forms	0	1,150	(1,150)	100.00%
5120	General Office Supplies	16,734	18,871	(2,137)	-11.32%
5130	Data Processing Supplies	3,293	3,293	0	0.00%
5210	Oil, Fuel, & Lubricants	1,000	847	153	18.06%
5240	Chemicals	500	525	(25)	-4.76%
5280	Minor Equipment	35,876	18,402	17,474	94.96%
5290	Other Supplies	19,336	19,346	(10)	-0.05%
5410	Reference Materials	1,753	1,702	51	3.00%
5420	Memberships	3,801	3,577	224	6.26%
5531	Training/Seminars/Business Meetings	20,524	14,077	6,447	45.80%
Total Operating Expenses		294,810	252,605	42,205	16.71%
Capital Outlay & SIP		3,000	50,390	(47,390)	-94.05%
Grand Total		\$4,437,270	\$4,527,475	(\$90,205)	-1.99%

Lee County Clerk of Courts
Fiscal Year 2012 Non-Court Clerk Fees Budget by Function

Line Item	Clerk Admin	Internal Audit	Micrographics	TSD	Finance	Recording	Human Resources	Total	
Personal Services									
1110	Elected Official Salaries	\$50,734						\$50,734	
1210	Regular Salaries FT	101,035	\$272,463	\$156,479	\$517,630	\$95,247	\$1,211,664	\$293,902	
1230	Regular Salaries PT		27,748				68,901	96,649	
1410	Overtime 1.0						500	500	
1415	Overtime 1.5				6,243		500	6,743	
1510	Special Pay- No Retirement		2,400	3,000	11,446	2,710	24,500	8,166	
2110	FICA Taxes OASDI	7,649	18,613	9,702	31,897	5,905	79,390	17,827	
2120	Medicare Taxes	2,277	4,503	2,347	7,764	1,428	19,213	4,409	
2210	Retirement Contribution- Regular	10,627	17,463	8,301	28,551	5,077	68,198	19,810	
2310	Health Insurance	26,279	43,831	59,273	95,153	50,304	493,522	83,652	
2315	Employee Assistance Program	743	125	72	130	72	800	120	
2320	Life Insurance	705	759	405	1,398	247	3,157	1,020	
2330	Dental Insurance	612	1,440	1,800	3,359	1,350	15,300	2,250	
2350	Disability Insurance	737	1,050	635	2,102	387	4,922	1,194	
2510	Unemployment Comp				4,336		10,000		
Total Personal Services		201,398	390,395	242,014	710,009	162,727	2,000,567	432,350	4,139,460
Operating Expenses									
3120	Legal Services		800	1,000	439		2,500	2,500	
3190	Other Professional Services				17,123			17,123	
3460	Data Processing/Software Services				17,323			17,323	
3480	County Graphics Services						750	750	
3490	Other Contractual Services		1,000	8,000	2,107		6,000	8,000	
4010	Local Travel Per Diem	55	1,000		110		100	300	
4022	Out of County Travel	1,383	1,600		6,552	800	2,000	3,000	
4110	Telecommunications		480		22,842				
4120	Advertising						7,500	7,500	
4211	Freight, Postage & Courier	46	1,800	6,504	702	220	9,000	850	
4410	Land, Building, & Parking Rental				5,664			5,664	
4430	Office Equipment Rental	5,500		7,010	281		1,300		
4620	Vehicle Maintenance			3,000				3,000	
4630	Office Equipment Maintenance	147		26,280	55		4,000	1,900	
4710	Print Bind Copy External					1,250	100	750	
4970	License, Permit & Application						130		
4990	Misc Expense		40					200	
5120	General Office Supplies	535	400	2,250	549		10,000	3,000	
5130	Data Processing Supplies				3,293			3,293	
5210	Oil, Fuel & Lubricants			1,000				1,000	
5240	Chemicals			500				500	
5280	Minor Equipment	221			34,355		300	1,000	
5290	Other Supplies		40	19,296					
5410	Reference Materials	30	40		198		85	1,400	
5420	Memberships	738	400		538		125	2,000	
5531	Training/Seminars/Business Meetings	148	1,600		11,026	250	500	7,000	
Total Operating Expenses		8,803	9,200	74,840	123,157	2,520	36,140	40,150	294,810
Capital Equipment & Software									
Capital Outlay & SIP		0	0	0	0	0	0	3,000	3,000
Grand Total		\$210,201	\$399,595	\$316,854	\$833,166	\$165,247	\$2,036,707	\$475,500	\$4,437,270



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Total
Non-Court Board
Request & Fees
Budgets

Lee County Clerk of Courts

Fiscal Year 2012 Total Non-Court Board Request & Fees Budgets

Line Item	FY12 Proposed Budget	FY11 Adopted Budget	Variance	Variance Percent Change	
Personal Services					
1110	Elected Official Salaries	\$50,734	\$26,153	\$24,581	93.99%
1210	Regular Salaries FT	7,248,419	7,403,700	(155,281)	-2.10%
1230	Regular Salaries PT	138,272	158,405	(20,133)	-12.71%
1410	Overtime 1.0	500	1,000	(500)	-50.00%
1415	Overtime 1.5	29,790	42,850	(13,060)	-30.48%
1510	Special Pay- No Retirement	149,859	184,206	(34,347)	-18.65%
2110	FICA Taxes OASDI	455,893	444,736	11,157	2.51%
2120	Medicare Taxes	111,564	108,677	2,887	2.66%
2210	Retirement Contribution Regular	416,127	841,383	(425,256)	-50.54%
2310	Health Insurance	2,005,349	1,807,297	198,052	10.96%
2315	Employee Assistance Program	3,995	2,861	1,134	39.64%
2320	Life Insurance	20,216	20,783	(567)	-2.73%
2330	Dental Insurance	62,637	62,428	209	0.33%
2350	Disability Insurance	29,623	24,800	4,823	19.45%
2510	Unemployment Compensator	57,187	68,295	(11,112)	-16.27%
Total Personal Services		10,780,165	11,197,578	(417,413)	-3.73%
Operating Expenses					
3120	Legal Services	18,890	19,593	(703)	-3.59%
3190	Other Professional Services	78,000	50,000	28,000	56.00%
3460	Data Processing/Software Services	80,814	90,038	(9,224)	-10.24%
3480	County Graphics Services	750	750	0	0.00%
3490	Other Contractual Services	85,433	78,060	7,373	9.45%
4010	Local Travel Per Diem	3,855	3,855	0	0.00%
4022	Out of County Travel	52,553	37,846	14,707	38.86%
4110	Telecommunications	105,267	128,807	(23,540)	-18.28%
4120	Advertising	7,500	2,000	5,500	275.00%
4210	Freight, Postage & Courier	57,985	54,914	3,071	5.59%
4410	Land & Building Rental	26,160	37,800	(11,640)	-30.79%
4430	Office Equipment Rental	14,091	0	14,091	100.00%
4450	Other Equipment Rental	999	13,005	(12,006)	-92.32%
4620	Vehicle Repair & Maintenance	3,000	3,000	0	0.00%
4630	Office Equipment Maintenance	45,479	48,706	(3,227)	-6.63%
4640	Data Processing Equip Maintenance	175	120,930	(120,755)	-99.86%
4710	Print Bind Copy External	15,065	19,885	(4,820)	-24.24%
4970	License, Permit & Application	130	811	(681)	-83.97%
4990	Misc Expense	300	300	0	0.00%
5110	Pre-Printed Forms	0	1,150	(1,150)	100.00%
5120	General Office Supplies	28,124	34,597	(6,473)	-18.71%
5130	Data Processing Supplies	15,000	27,000	(12,000)	-44.44%
5210	Oil, Fuel, & Lubricants	1,000	847	153	18.06%
5240	Chemicals	500	525	(25)	-4.76%
5280	Minor Equipment	159,671	141,871	17,800	12.55%
5290	Other Supplies	19,396	19,396	0	0.00%
5410	Reference Materials	8,900	8,735	165	1.89%
5420	Memberships	10,253	11,066	(813)	-7.35%
5531	Training/Seminars/Business Meeting	69,288	54,976	14,312	26.03%
Total Operating Expenses		908,578	1,010,463	(101,885)	-10.08%
Total Capital Outlay		13,000	776,554	(763,554)	-98.33%
Sub-Total		11,701,743	12,984,595	(1,282,852)	-9.88%
Grand Total		\$11,701,743	\$12,984,595	(\$1,282,852)	-9.88%

Court Fees Budget

**Lee County Clerk of Courts
State Fiscal Year 2012 Court Budget***

Revenue		
Allotment From State		\$11,854,251
Allocations from Fund 004		\$367,313
Total Revenue		12,221,564
Personal Services		
1110	Elected Official Salary	142,637
1210	Regular Salaries FT	6,692,647
1230	Regular Salaries PT	127,126
1310	Non-Permanent Labor	49,300
1410	Overtime 1.0	14,800
1415	Overtime 1.5	111,500
1510	Special Pay- No Retirement	134,581
2110	FICA Taxes OASDI	431,743
2120	Medicare Taxes	105,184
2210	Retirement Contribution Regular	375,693
2310	Health Insurance	2,797,754
2315	Employee Assistance Program	3,343
2320	Life Insurance	18,355
2330	Dental Insurance	84,600
2350	Disability Insurance	27,894
2510	Unemployment Comp	29,000
Allocations to Fund 004		315,602
Total Personal Services		11,461,759
Operating Expenses		
3120	Legal Services	12,500
3191	Juror Payments	90,000
3490	Other Contractual Services	298,781
4010	Local Travel Per Diem	550
4022	Out of County Travel	10,400
4120	Advertising	800
4211	Freight & Postage	132,450
4520	Insurance & Bonds	260
4630	Equipment Maintenance	46,765
4710	Print Bind Copy External	43,530
5120	General Office Supplies	79,800
5251	Juror Meals	13,000
5280	Minor Equipment	3,800
5410	Reference Materials	1,209
5420	Memberships	4,075
5431	Seminars & Training	2,300
Allocations to Fund 004		19,085
Total Operating Expenses		759,305
Capital Equipment & Software		
Allocations to Fund 004		500
Total Capital Outlay		500
Total Expenditures		\$12,221,564

NOTE: The Court-Relate budget is subject to change due to revisions of Article V and its interpretation.

*The Court budget is funded by the State and on a State fiscal year therefore this budget is for July 1, 2011 - June 30, 2012.

Other Information

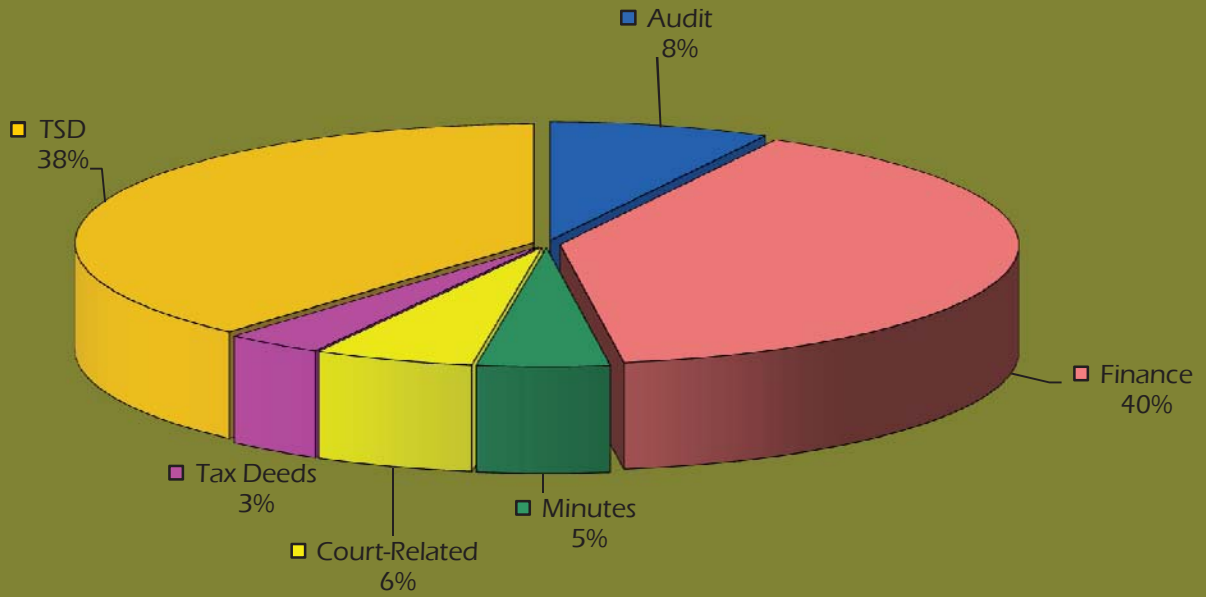
Lee County Clerk of Courts
Fiscal Year 2012 Public Records Modernization Budgets

Line Item		Public Records	Court Technology	10% Court Fines SB2108
Revenues				
341100	Recording Fees	\$370,000	\$900,000	
341905	10% Court Fines			\$650,000
421100	Fund Balance Appropriated	1,502,284		
Total Revenue		1,872,284	900,000	650,000
Personal Expenses				
1210	Regular Salaries FT		611,432	
1415	Overtime 1.5		7,560	
1510	Special Pay- No Retirement		13,860	
2110	FICA Taxes OASDI		37,908	
2120	Medicare Taxes		9,172	
2210	Retirement Contribution- Regular		32,588	
2310	Health Insurance		135,126	
2315	Employee Assistance Program		158	
2320	Life Insurance		1,577	
2330	Dental Insurance		3,600	
2350	Disability Insurance		2,483	
2510	Unemployment Comp		5,250	
Total Personal Expenditures		0	860,714	0
Operating Expenses				
4640	Data Processing Equipment Maintenance	1,566,684		
Total Operating Expenditures		1,566,684	0	0
Capital & Other				
6410	Furniture & equipment	185,600		56,000
6510	Professional Services CIP	120,000		210,000
6810	Software Over \$100K			66,000
9910	Miscellaneous Contingency		39,286	318,000
Total Capital & Other		305,600	39,286	650,000
Total Expenditures		\$1,872,284	\$900,000	\$650,000

Lee County Clerk of Courts
Fiscal Year 2012 Grant Funds Budgets

Line Item	Ed Byrne Justice Assistance Pass-through	Ed Byrne Justice Assistance
Revenues		
331200	Ed Byrne Justice Assistance Grant	\$18,524
421100	Fund Balance Appropriated	\$40,535
Total Revenue		18,524
Personal Expenses		
1210	Regular Salaries FT	8,170
2110	FICA Taxes OASDI	790
2120	Medicare Taxes	191
2210	Retirement Contribution- Regular	679
2310	Health Insurance	8,384
2315	Employee Assistance Program	33
2320	Life Insurance	225
2330	Dental Insurance	52
Total Personal Expenditures		18,524
Operating Expenses		
Total Operating Expenditures		0
Capital & Other		
Total Capital & Other		0
Total Expenditures		\$18,524
		\$40,535

Lee County Clerk of Courts; Fiscal Year 2011 Board Budget Request by Department



**Lee County Clerk of Courts
Fiscal Year 2011 Board Budget Request by Department**

