

June 1, 2009

Commissioner Ray Judah
Commissioner Tamara Hall
Commissioner Robert Janes
Commissioner Frank Mann
Commissioner Brian Bigelow
Interim County Manager Karen Hawes

The Clerk's request for funding for fiscal year ending 2010 is \$8,117,923. This request is made up of the following

- \$3,133,902 for Finance Division
- \$395,241 for the Minutes Office
- \$645,706 for Internal Audit;
- \$3,540,747 for Information Technology for costs associated with Finance, Minutes and Board of County Commissioners (Board), Port Authority (Port), County funded Court Administration and Value Adjustment Board (VAB) data systems.
- \$108,755 for Court support mandated by Article V, Revision 7; and
- \$293,572 for Court Local Optional Programs.

This budget represents several cost cutting measures by the Clerk's Office.

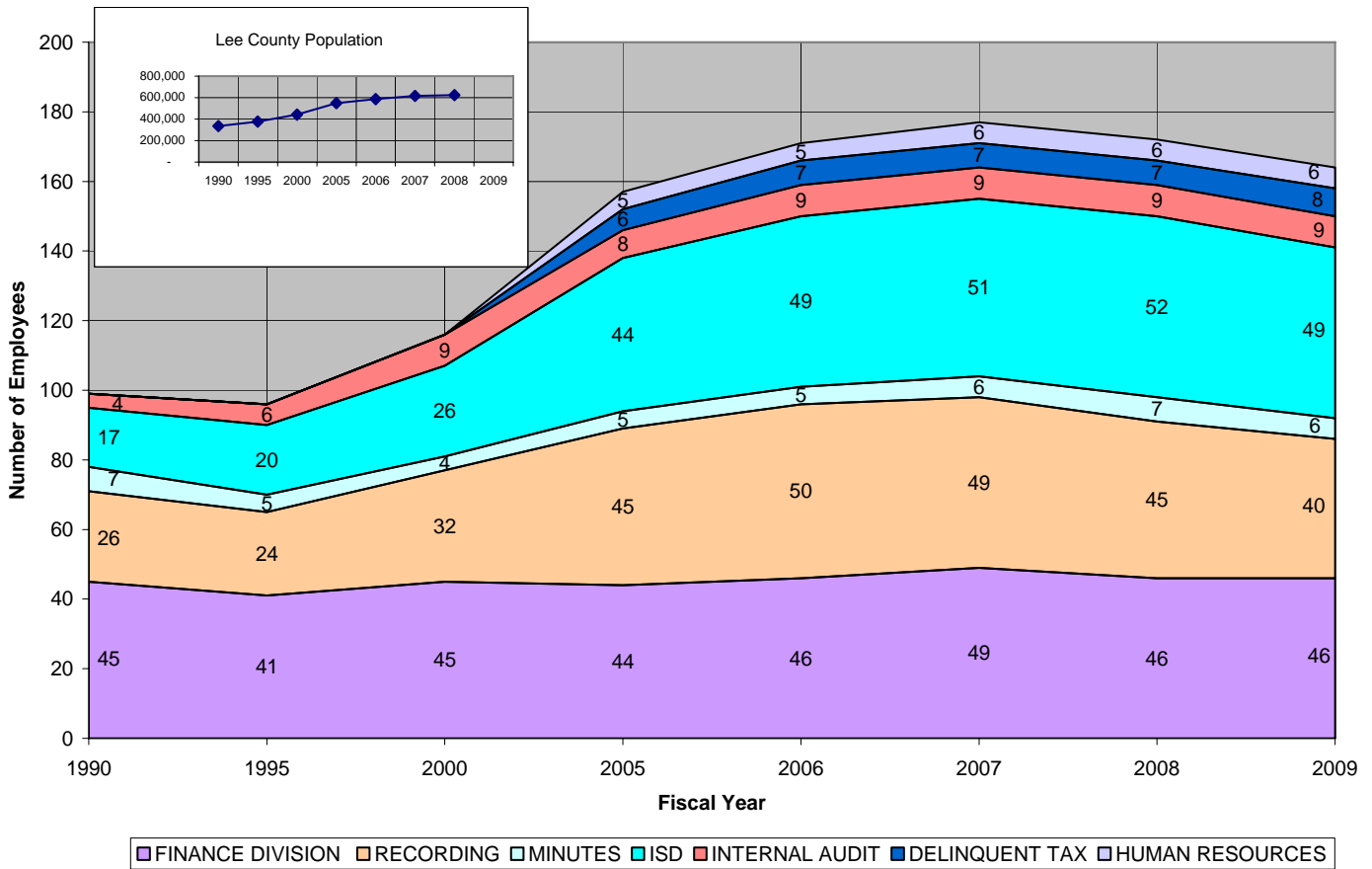
- 1) We have eliminated 15 positions, representing a reduction in current personnel costs of approximately \$1,106,000.
- 2) No merit or bonus for any employees for a second year.
- 3) Closing of the Recording and Civil satellite office in Cape Coral reducing our immediate operating costs by \$145,000 and reducing the Board's support to the Clerk by \$10,300.
- 4) Our philosophy of utilizing technology to keep our operating and personnel costs under control such as:
 - a. Imaged documents reducing paper, printing costs and reducing need for storage space both within the office and offsite by over \$40,000 in the last year.
 - b. Work From Home program reducing our need for office space, office furniture, employee parking as well as increasing flexibility in meeting peak workload demands.
 - c. We've reduce our need for public access space with the on-line access to our records for the public in the form of Official Records; attorney access to court documents; the petitioners access to their real estate value adjustment petitions and on-line bidding for delinquent tax properties and by the end of this fiscal year - foreclosures. We also have plans to provide secured access to the tourist development taxpayers to their account information as well as permitting them to pay on-line.
 - d. Collaboration – sharing technology across public entities including Port Authority, school boards, counties, state offices and constitutional officers offices to reduce costs including:
 - i. Shared Financial Application Services for the Port Authority saved over \$500,000 in FY09 and at least \$250,000 annually going forward
 - ii. Internet Connection Hosting for the Board and Court Administration will save \$78,000 annually
 - iii. Network equipment sharing in the new court tower saved the State Attorney \$20,000
 - iv. Shared Disaster Recovery site provided CJIS with DR capabilities at no cost
 - v. On-site shared training class reduced costs by 50% for several agencies
- 5) War on Waste was successful in reducing our *annual* operating costs last year by \$253,000. We now are encouraging continued awareness of waste throughout the office with our Pennywise program which emphasizes employees diligently shutting off unnecessary lighting, sending electronic copies rather than paper, and reducing the number telephones on our desks.

Numbers:

The Clerk's Office largest investment is in its employees. The Clerk's Office continues to reflect a conservative approach to personnel costs as reflected on the next page:

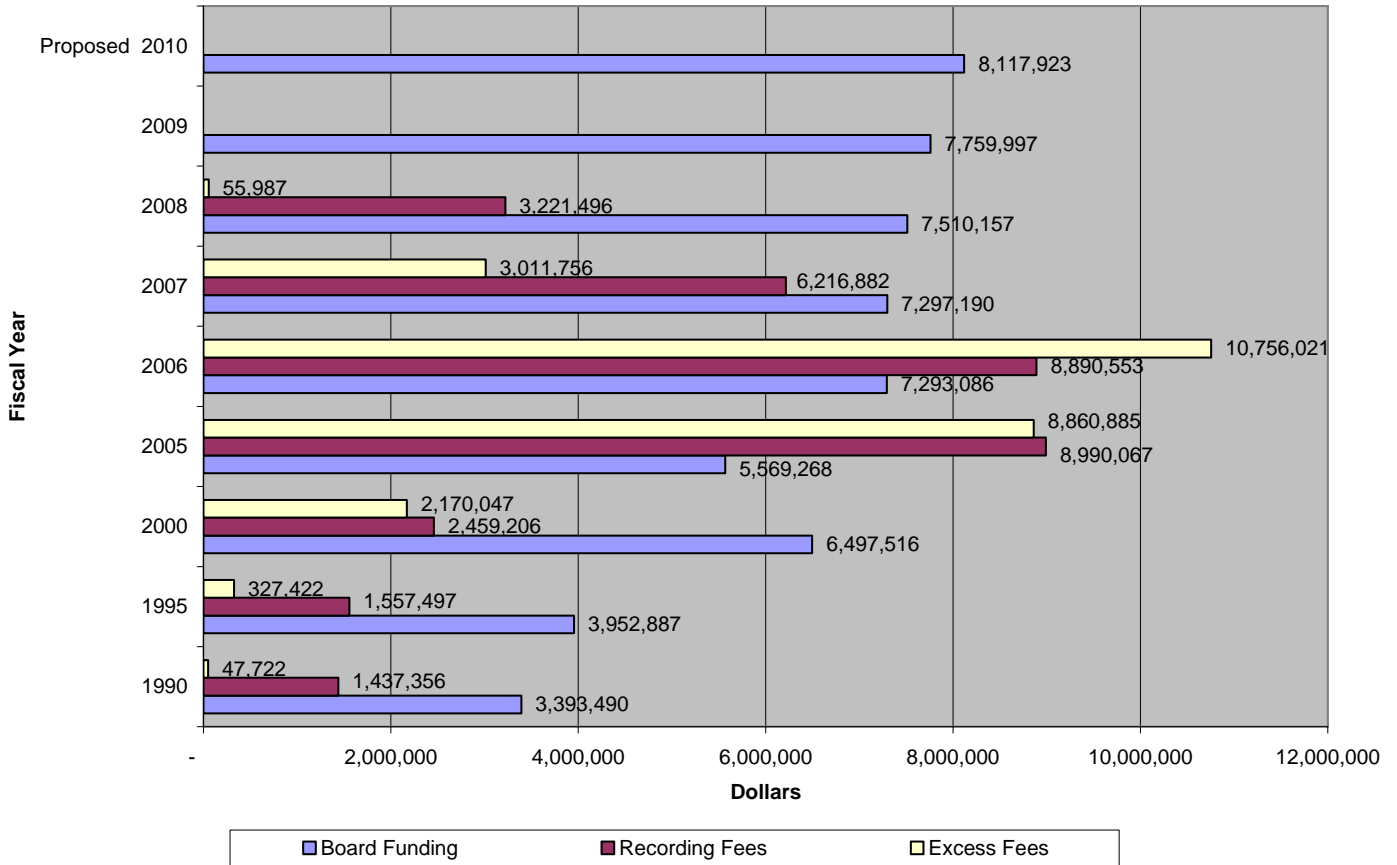
Average Salaries by similar employee classes	County	Port	Clerk
Clerical-Customer Service	32,937.88	0	28,878.05
Human Resources	50,803.52	70,167.24	46,259.85
Accounting/Fiscal	61,486.89	50,996.40	53,421.07
Supervisors	52,241.96	53,274.28	47,292.61
Managers	80,389.57	75,467.17	62,912.75
Senior Managers and Directors	112,903.45	118,745.25	105,033.10

Clerk's Office NonCourt Full Time Employees



As a Constitutional Officer of Lee County, any monies held at the end of the fiscal year is given to the Board's General Fund. On the next page is a graph showing the funding provided by the Board; the revenue collected in Recording, our only office generating enough fees to support other offices and the amount of excess fees returned at the end of the fiscal year.

Board Funding, Recording Fees, and Excess Fees Returned



Technology:

We support the financial reporting systems for the Board, Port and Clerk’s Office; the Official Records and the Court Records for the County. The cost to provide support to the financial systems is \$3,166,843. In the prior years the recording fees were used to offset these costs and reduce the budget request from the Board. However, in the current economy the recording fees have dropped dramatically, which was exacerbated by the state reducing the commission for collecting document stamps - we can no longer carry these costs as in the past. We consequently have increased our budget request for the annual maintenance on several of our various software programs so we can continue to meet the needs of the users of these systems.

Courts:

With the recent change in funding source and budget cuts by the state legislature on the Clerk’s Court functions, we have been forced to lay off several employees, and anticipate we may be forced to reduce personnel again in the near future. We have already identified the following changes that will impact the Board:

- 1) We will be less responsive to our taxpayers – it will take longer to record and prepare case files resulting longer waits in line to file cases or to pay fines.
- 2) Your decision to fund local optional court programs will now have a Clerk’s Office financial component, in addition to Court Administration’s.

New Funding Requests:

Currently, in this budget, we are requesting that you fund the Clerk's costs associated with the Drug and Mental Health Courts in addition to the eFirst, Pay or Appear and Probation that have been funded in prior years.

Drug and Mental Health Court programs are local optional court programs which are designed to address the special needs of defendants with drug addiction or mental health issues in order to reduce or eliminate recidivism for those who complete the programs. If defendants qualify they are ordered into treatment programs rather than sent to jail. Compliance with the terms of the treatment is coupled with regular court appearances to encourage compliance. Waivers of jail or prison sentences are earned if the defendants comply and graduate from the programs.

Clerk employees are needed by the courts to prepare cases and attend court for these local optional programs and pursuant to Chapter 28.35 FS cannot be funded from court filing fees, service charges, court costs or fines. To provide adequate administrative support for these two programs, we are requesting \$135,000 to continue providing this service.

Continued Funding Requests:

- 1) Continued funding for eFirst Clerk for weekends and holiday is for one additional court clerk to operate the eFirst program for First Appearance Court on weekends and holidays. The eFirst program is used to generate an electronic court order that is electronically distributed to the jail and expedites releases. Court clerks operate eFirst on normal working days but it takes an extra clerk to cover the weekends and holidays. The Sheriff's Office has stated they are unable to operate the eFirst program during the weekends and holidays citing budgetary and expertise limitations. Savings for using eFirst on weekends and holidays (115 days) are conservatively estimated to be \$88,000 annually. We are requesting \$44,300 to continue providing this service.
- 2) Pay Appear Program began in 2002 as a two year pilot program funded by a grant from the Florida Bar Foundation. Goals include: maximize child support collections with minimal judicial time, behavior modification of payers, avoid public assistance, provide job opportunity information and enrich children's relationship with parents due to reduced conflict. An oversight committee guides the program. Members include CPAs, mental health professionals, a county commissioner, court personnel and AFLP and AFCC members. The most noteworthy results of the POA program have been a significant reduction in court time and an increase in delinquent support payments. Additionally, we have witnessed behavior modification even from the most non-compliant parties. We are requesting \$57,824 to continue providing this service.
- 2) The County Probation Office utilizes the Clerk's customer service and court fiscal operations personnel to collect the cost of supervision (COS) payments. This arrangement to use the Clerk's Office to collect and disburse COS payments eliminates duplication of these customer service and fiscal duties in the Probation Office. We are requesting \$56,448 to continue providing this service.

Mandated Article V Revision 7 Requests:

Article V Revision 7 identifies certain costs of the Courts to be carried locally by the counties. These costs include facilities, telecommunications, security and courier costs. This budget includes \$108,755 of these costs which is made up of \$10,000 for courier service between the Cape Coral Office and the Justice Center; \$.38,500 for offsite storage of court records; \$55,000 for security in the Admin East building and \$5,000 for facility moves.

Respectfully,



Charlie Green
Clerk of Court

Clerk of Circuit Court

Lee County, Florida



Fiscal Year 2010 Budget

Clerk of Circuit Court

Lee County, Florida

LeeClerk.ORG

CHARLIE GREEN: CLERK OF COURT

Fiscal Year 2010 Budget

Prepared by:

General Accounting, Finance & Records Department

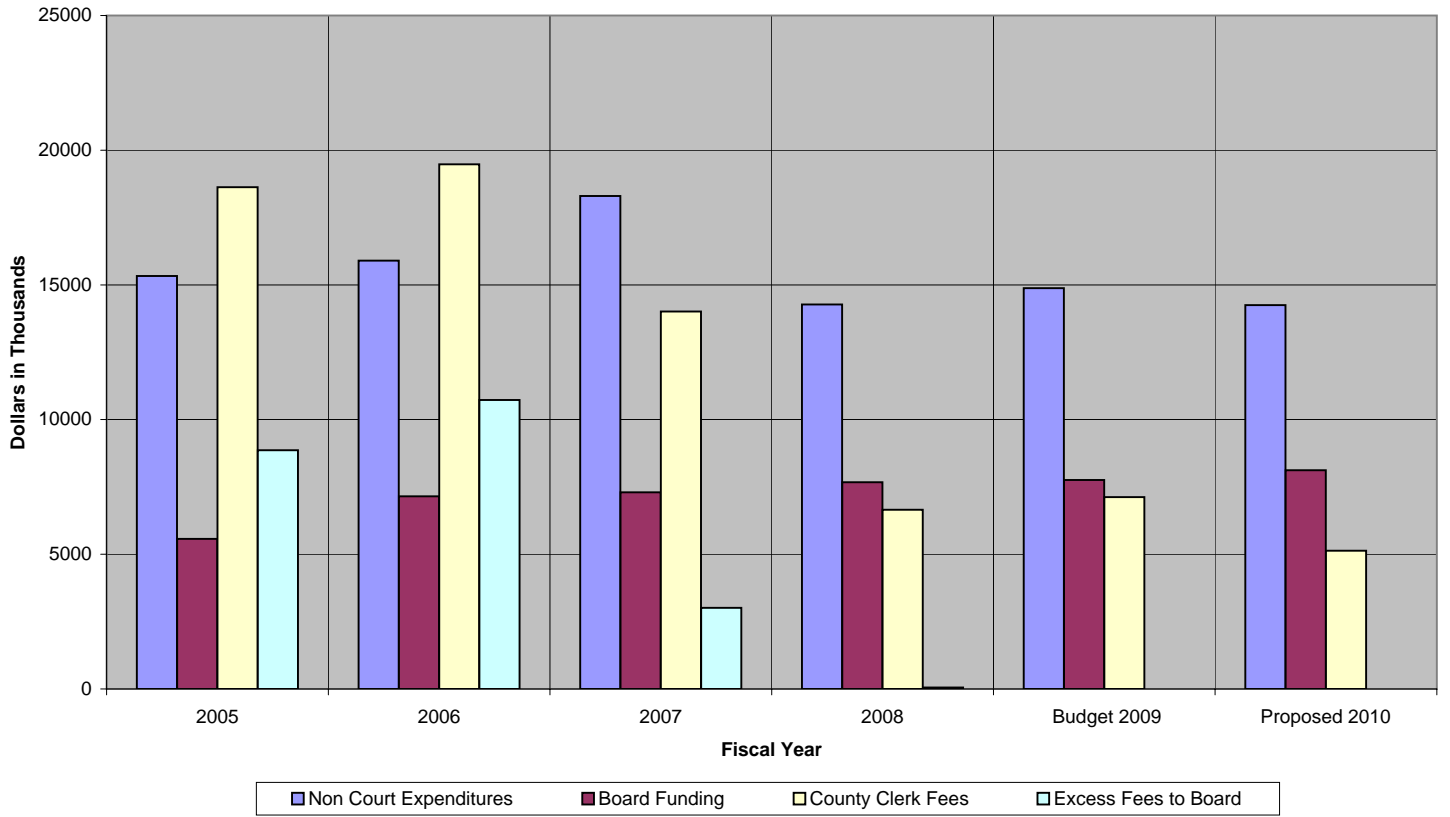
Lee County Clerk of Courts

Fiscal Year 2010 Budget

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Clerk's Office Non Court Revenues and Expenditures



Overview of Clerk's Office as Funded by the Board of County Commissioners

The Clerk of Courts (Clerk), a ministerial constitutional officer, provides services as directed by federal, state or local law. The Board of County Commissioners (Board) is only one of the three funding sources for the operations of the Clerk's Office. The functional area funded by the Board consists of Finance, Minutes, Internal Audit, local requirements for the Courts and support from Information Systems and Human Resources for the Board related functions.

The core services provided by the Clerk's Office as it pertains to the Board's funding are first defined in Section 16 of the Florida Constitution where the clerk's duties are defined as ex officio clerk of the board of county commissioners, auditor, recorder and custodian of all county funds. Section 28.12 FS expanded this definition to include "He shall keep the minutes and accounts and perform such other duties as provided by law." One such duty is outlined in Chapter 197 FS giving the responsibility of selling real property for delinquent taxes to the Clerk.

The Clerk is responsible for the accounting; pre-audit of invoices, contracts, employment agreements and personnel benefits; budget monitoring; collection and recording of revenues; investment of surplus monies; federal and state reporting; inventorying assets and the preparation of the audited financial statements, (including the single audit) for the Board of County Commissioners (Board), the Board of Port Commissioners (Port), Value Adjustment Board (VAB), the Lee County Governmental Leasing Corporation, and the County-funded Court Services for Twentieth Circuit. The Clerk maintains a complete record of the three boards' meeting minutes including retaining a permanent record of the documents presented during the meeting, accepting the petitions, and recording the VAB hearings as well as conducts the sale of real property for delinquent taxes. In addition, the Clerk maintains an internal audit function, conducting compliance and performance audits, and internal control reviews.

The various Clerk departments and offices that perform these functions are: Finance (Revenue and Investment, Accounts Payable, Payroll, and General Accounting), Delinquent Tax, Minutes, and Internal Audit Department. The Information Systems Department and Human Resources Department provide necessary support in technology and personnel development.

In addition to the ex officio to the Board role, the Clerk is the Clerk to the Circuit Court. These functions are to be funded from the state's appropriations except for items defined in Section 29.008 FS. The section outlines various services that the county is required to fund for the court system which includes such items as facilities, utilities, couriers, security and communication systems. Additionally, Section 28.35 FS defines which functions the Clerk may not fund from the state's appropriations. These items include certain functions assigned by administrative orders, and enhanced level of services outside the defined state funded functions and functions identified as local requirements in law or local optional programs. Examples of such local optional programs that the Board in the past has agreed to fund are: eFirst on weekends; Pay or Appear Program; Drug Court; and Mental Health Court.



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Non-Court Board
Budget Request
and
Court Requests
& Funding
Requirements

Lee County Clerk of Courts
Fiscal Year 2010 Board Budget Request

Line Item	Clerk to Board Functions				County Funded Court Required & Requests	FY10 Total	
	FY10 Proposed Budget	FY09 Adopted Budget	Variance	Percent Change			
Personal Services							
1210	Regular Salaries FT	\$4,197,989	\$4,236,570	(\$38,581)	-0.91%	\$175,013	\$4,373,002
1230	Regular Salaries PT	65,023	93,650	(28,627)	-30.57%	0	65,023
1410	Overtime 1.0	500	4,500	(4,000)	-88.89%	0	500
1415	Overtime 1.5	34,752	48,994	(14,242)	-29.07%	4,022	38,774
1510	Special Pay- No Retirement	77,966	82,169	(4,203)	-5.12%	4,200	82,166
2110	FICA Taxes OASDI	261,524	268,733	(7,209)	-2.68%	10,861	272,385
2120	Medicare Taxes	63,944	64,953	(1,009)	-1.55%	2,557	66,501
2210	Retirement Contribution Regular	443,250	452,415	(9,165)	-2.03%	18,813	462,063
2310	Health Insurance	936,719	963,697	(26,978)	-2.80%	66,113	1,002,832
2315	Employee Assistance Program	1,241	1,258	(17)	-1.35%	94	1,335
2320	Life Insurance	11,033	12,294	(1,261)	-10.26%	488	11,521
2330	Dental Insurance	38,011	39,014	(1,003)	-2.57%	2,475	40,486
2350	Disability Insurance	15,273	15,698	(425)	-2.71%	838	16,111
2510	Unemployment Comp	46,239	7,000	39,239	560.56%	0	46,239
Total Personal Services		6,193,464	6,290,945	(97,481)	-1.55%	285,474	6,478,938
Operating Expenses							
3120	Legal Services	3,571	3,446	125	3.63%	0	3,571
3130	Financial Services	25	35	(10)	-28.57%	0	25
3190	Other Professional Services	43,163	153,888	(110,725)	-71.95%	0	43,163
3460	Data Processing/Software Services	88,894	138,314	(49,420)	-35.73%	0	88,894
3490	Other Contractual Services	62,969	249,874	(186,905)	-74.80%	98,455	161,424
4010	Local Travel Per Diem	2,242	2,943	(701)	-23.82%	0	2,242
4022	Out of County Travel	26,776	50,283	(23,507)	-46.75%	0	26,776
4110	Telecommunications	206,033	196,692	9,341	4.75%	0	206,033
4111	Freight & Postage	0	17,283	n/a	n/a	0	0
4211	Freight , Postage & Courier	38,634	0	21,351	123.54%	10,925	49,559
4410	Land, Building & Parking Rental	17,947	10,508	7,439	70.79%	0	17,947
4450	Other Equipment Rental	0	1,200	(1,200)	-100.00%	0	0
4520	Insurance & Bonds	0	153	(153)	-100.00%	0	0
4630	Office Equipment Maintenance	14,524	15,217	(693)	-4.53%	300	14,824
4640	Data Processing Equip Maintenance	531,932	141	531,791	377156.74%	0	531,932
4710	Print Bind Copy External	19,551	16,561	2,990	18.05%	0	19,551
4909	Service of Process	0	0	0	0.00%	5,220	5,220
4970	License, Permit, & Application	300	0	300	100.00%	0	300
4990	Misc Expense	60	175	(115)	-65.71%	0	60
5120	General Office Supplies	15,224	34,790	(19,566)	-56.24%	700	15,924
5130	Data Processing Supplies	40,024	124,600	(84,576)	-67.88%	0	40,024
5280	Minor Equipment	148,721	122,765	25,956	21.14%	0	148,721
5290	Other Supplies	60	105	(45)	-42.86%	1,253	1,313
5410	Reference Materials	6,517	11,434	(4,917)	-43.00%	0	6,517
5420	Memberships	7,558	8,058	(500)	-6.21%	0	7,558
5430	Education	0	500	(500)	-100.00%	0	0
5431	Seminars & Training	0	62,522	n/a	n/a	0	0
5531	Training/Seminars/Business Meetings	38,213		(24,309)	-38.88%	0	38,213
Total Operating Expenses		1,312,938	1,221,487	91,451	7.49%	116,853	1,429,791
6410	Capital Outlay	209,194	91,908	117,286	127.61%	0	209,194
Grand Total		\$7,715,596	\$7,604,340	\$111,256	1.46%	\$402,327	\$8,117,923

Lee County Clerk of Courts
Fiscal Year 2010 Non-Court Board Budget Request by Departments

Line Item		Internal				Total
		Audit	Finance	Minutes	ISD	
Personal Services						
1210	Regular Salaries FT	\$417,589	\$1,974,193	\$247,152	\$1,559,055	\$4,197,989
1230	Regular Salaries PT	65,023				65,023
1410	Overtime 1.0		500			500
1415	Overtime 1.5		6,500		28,252	34,752
1510	Special Pay- No Retirement		60,071	4,732	13,163	77,966
2110	FICA Taxes OASDI	30,044	120,606	15,386	95,488	261,524
2120	Medicare Taxes	7,239	29,613	3,706	23,386	63,944
2210	Retirement Contribution Regular	54,718	217,833	26,569	144,130	443,250
2310	Health Insurance	51,154	528,965	86,153	270,447	936,719
2315	Employee Assistance Program	121	701	109	310	1,241
2320	Life Insurance	1,220	5,005	627	4,181	11,033
2330	Dental Insurance	3,618	20,295	3,150	10,948	38,011
2350	Disability Insurance	1,690	6,911	865	5,807	15,273
2510	Unemployment		7,000		39,239	46,239
Total Personal Services		632,416	2,978,193	388,449	2,194,406	6,193,464
Operating Expenses						
3120	Legal Services	600	2,500		471	3,571
3130	Financial Services		25			25
3190	Other Professional Services				43,163	43,163
3460	Data Processing/Software Services		1,800		87,094	88,894
3490	Other Contractual Services		43,035	550	19,384	62,969
4010	Local Travel Per Diem	1,500	150	200	392	2,242
4022	Out of County Travel	2,100	12,404	500	11,772	26,776
4110	Telecommunications	720	200	15	205,098	206,033
4211	Freight, Postage & Courier	2,400	33,187	300	2,747	38,634
4410	Land, Building & Parking Rental			360	17,587	17,947
4630	Office Equipment Maintenance	2,400	5,825	2,767	3,532	14,524
4640	Data Processing Equip Maintenance		127		531,805	531,932
4710	Print Bind Copy External	150	19,401			19,551
4970	License, Permit, & Application		100	200		300
4990	Misc Expense	60				60
5120	General Office Supplies	300	9,500	1,500	3,924	15,224
5130	Data Processing Supplies				40,024	40,024
5280	Minor Equipment	60	1,820	300	146,541	148,721
5290	Other Supplies	60				60
5410	Reference Materials	60	5,672		785	6,517
5420	Memberships	480	3,652		3,426	7,558
5531	Training/Seminars/Business Meetings	2,400	6,311	100	29,402	38,213
Total Operating Expenses		13,290	145,709	6,792	1,147,147	1,312,938
Capital Equipment & Software						
6410	Capital Outlay	0	10,000	0	199,194	209,194
Grand Total		\$645,706	\$3,133,902	\$395,241	\$3,540,747	\$7,715,596

Lee County Clerk of Courts
Fiscal Year 2010 Court Requests & Board Funding Requirements

Line Item	County Required Pursuant to Article V	County Funded POA	County Funded E-First	Drug Court	Mental Health Court	County Probation Collections	Total	
Personal Services								
1210	Regular Salaries FT	\$33,338	\$25,926	\$65,838	\$13,168	\$36,743	\$175,013	
1415	Overtime 1.5	2,000		2,022			4,022	
1510	Special Pay- No Retirement	1,200		3,000			4,200	
2110	FICA Taxes OASDI	2,075	1,608	4,082	816	2,280	10,861	
2120	Medicare Taxes	500	376	955	191	535	2,557	
2210	Retirement Contribution Regular	3,584	2,787	7,077	1,415	3,950	18,813	
2310	Health Insurance	7,614	12,935	28,000	6,574	10,990	66,113	
2315	Employee Assistance Program	16	16	36	8	18	94	
2320	Life Insurance	85	85	170	43	105	488	
2330	Dental Insurance	450	450	900	225	450	2,475	
2350	Disability Insurance	117	117	420	60	124	838	
Total Personal Services		0	50,979	44,300	112,500	22,500	55,195	285,474
Operating Expenses								
3490	Other Contractual Services	98,455					98,455	
4211	Freight, Postage & Courier	10,000	925				10,925	
4630	Office Equipment Maintenance	300					300	
4909	Service of Process		5,220				5,220	
5120	General Office Supplies		700				700	
5290	Other Supplies					1,253	1,253	
Total Operating Expenses		108,755	6,845	0	0	0	1,253	116,853
Grand Total		\$108,755	\$57,824	\$44,300	\$112,500	\$22,500	\$56,448	\$402,327

Clerk Fees Budget

Lee County Clerk of Courts
Fiscal Year 2010 Clerk Fees Budget

Line Item		FY10 Proposed Budget	FY09 Adopted Budget	Variance	Variance Percent Change
Personal Services					
1110	Elected Official Salaries	\$25,441	\$27,464	(\$2,023)	-7.37%
1210	Regular Salaries FT	2,993,841	3,520,255	(526,414)	-14.95%
1230	Regular Salaries PT	166,883	142,359	24,524	17.23%
1310	Non-Permanent Labor	4,190	0	4,190	100.00%
1410	Overtime 1.0	5,000	7,000	(2,000)	-28.57%
1415	Overtime 1.5	11,248	57,853	(46,605)	-80.56%
1510	Special Pay- No Retirement	74,684	50,730	23,954	47.22%
2110	FICA Taxes OASDI	197,651	229,670	(32,019)	-13.94%
2120	Medicare Taxes	47,789	55,350	(7,561)	-13.66%
2210	Retirement Contribution- Regular	377,310	382,500	(5,190)	-1.36%
2230	Retirement Contribution- Elected	4,706	4,691	15	0.32%
2310	Health Insurance	782,277	942,215	(159,938)	-16.97%
2315	Employee Assistance Program	1,364	1,318	46	3.49%
2320	Life Insurance	7,830	10,489	(2,659)	-25.35%
2330	Dental Insurance	33,940	40,598	(6,658)	-16.40%
2350	Disability Insurance	10,802	13,378	(2,576)	-19.26%
2510	Unemployment Compensation	39,211	3,000	36,211	1207.03%
Total Personal Services		4,784,167	5,488,870	(704,703)	-12.84%
Operating Expenses					
3120	Legal Services	23,917	10,950	12,967	118.42%
3190	Other Professional Services	11,837	1,113	10,724	963.52%
3460	Data Processing/Software Services	12,906	987	11,919	1207.60%
3480	County Graphics Services	750	750	0	0.00%
3490	Other Contractual Services	26,896	141,800	(114,904)	-81.03%
4010	Local Travel Per Diem	1,475	1,272	203	15.96%
4022	Out of County Travel	12,441	15,310	(2,869)	-18.74%
4110	Telecommunications	8,303	13,869	(5,566)	-40.13%
4111	Freight & Postage	0	73,701	n/a	n/a
4120	Advertising	2,000	10,000	(8,000)	-80.00%
4210	Freight, Postage & Courier	31,034	0	(42,667)	-57.89%
4410	Land, Building, & Parking Rental	4,823	73	4,750	6506.85%
4450	Other Equipment Rental	6,600	0	6,600	100.00%
4520	Insurance & Bonds	12	24	(12)	-50.00%
4620	Vehicle Repair & Maintenance	3,150	3,150	0	0.00%
4630	Office Equipment Maintenance	39,720	34,383	5,337	15.52%
4640	Data Processing Equipment Maintenance	18,438	19	18,419	96942.11%
4710	Print Bind Copy External	3,134	1,869	1,265	67.68%
4970	License, Permit & Application	1,307	750	557	74.27%
4990	Misc Expense	240	275	(35)	-12.73%
5110	Pre-Printed Forms	0	1,100	(1,100)	-100.00%
5120	General Office Supplies	24,136	34,092	(9,956)	-29.20%
5130	Data Processing Supplies	10,976	901	10,075	1118.20%
5210	Oil, Fuel, & Lubricants	847	2,000	(1,153)	-57.65%
5240	Chemicals	525	525	0	0.00%
5280	Minor Equipment	3,295	11,883	(8,588)	-72.27%
5290	Other Supplies	19,168	36,945	(17,777)	-48.12%
5410	Reference Materials	1,954	3,638	(1,684)	-46.29%
5420	Memberships	4,208	3,511	697	19.85%
5430	Education	0	1,250	(1,250)	-100.00%
5431	Seminars & Training	0	11,621	n/a	n/a
5531	Training/Seminars/Business Meetings	18,145	0	6,524	56.14%
Total Operating Expenses		292,237	417,761	(125,524)	-30.05%
6410	Capital Outlay	55,626	34,240	21,386	62.46%
9910	Misc Contingency	0	1,180,432	(1,180,432)	-100.00%
Sub-Total		5,132,030	7,121,303	(1,989,273)	-27.93%
Amount Funded by Court Fees		0	(886,653)	886,653	-100.00%
Grand Total		\$5,132,030	\$6,234,650	(\$1,102,620)	-17.69%

Lee County Clerk of Courts
Fiscal Year 2010 Clerk Fees Budget by Function

Line Item		Clerk		Internal			Delinquent		Human	Total
		Admin	Audit	Micrographics	ISD	Finance	Recording	Tax	Resources	
Personal Services										
1110	Elected Official Salaries	\$25,441								\$25,441
1210	Regular Salaries FT	49,500	\$278,392	\$155,289	\$554,966	\$40,175	\$1,316,610	\$271,328	\$327,581	2,993,841
1230	Regular Salaries PT		43,348				123,335			166,883
1310	Non-Permanent Labor			4,190						4,190
1410	Overtime 1.0			3,000			2,000			5,000
1415	Overtime 1.5				7,748		3,500			11,248
1510	Special Pay- No Retirement	808		2,754	41,837	1,385	23,000	4,900		74,684
2110	FICA Taxes OASDI	3,919	20,029	9,667	35,106	2,501	89,652	16,892	19,885	197,651
2120	Medicare Taxes	1,124	4,826	2,329	8,324	603	21,598	4,071	4,914	47,789
2210	Retirement Contribution- Regular	6,307	36,478	17,524	87,946	4,319	155,843	29,167	39,726	377,310
2230	Retirement Contribution- Elected	4,706								4,706
2310	Health Insurance	11,477	34,102	43,598	74,165	10,795	448,079	80,625	79,436	782,277
2315	Employee Assistance Program	14	81	78	232	14	712	140	93	1,364
2320	Life Insurance	189	814	393	1,146	101	3,664	693	830	7,830
2330	Dental Insurance	401	2,412	1,800	3,002	405	19,800	3,600	2,520	33,940
2350	Disability Insurance	262	1,126	543	1,592	141	5,041	950	1,147	10,802
2510	Unemployment Comp				10,761		21,450	7,000		39,211
Total Personal Services		104,148	421,608	241,165	826,825	60,439	2,234,484	419,366	476,132	4,784,167
Operating Expenses										
3120	Legal Services	4,888	400	3,000	129		3,000	10,000	2,500	23,917
3190	Other Professional Services				11,837					11,837
3460	Data Processing/Software Services				12,906					12,906
3480	County Graphics Services								750	750
3490	Other Contractual Services			5,960	5,316	6,650	7,000	470	1,500	26,896
4010	Local Travel Per Diem	67	1,000		108				300	1,475
4022	Out of County Travel	1,665	1,400	385	3,228	263	2,000	500	3,000	12,441
4110	Telecommunications		480		7,823					8,303
4120	Advertising								2,000	2,000
4211	Freight, Postage & Courier	167	1,600	5,521	753	33	16,000	6,110	850	31,034
4410	Land, Building, & Parking Rental				4,823					4,823
4450	Other Equipment Rental	6,600								6,600
4520	Insurance & Bonds	12								12
4620	Vehicle Maintenance			3,150						3,150
4630	Office Equipment Maintenance	178	1,600	29,574	968		4,500	1,000	1,900	39,720
4640	Data Processing Equip Maintenance				18,415	23				18,438
4710	Print Bind Copy External		100			734	1,300	250	750	3,134
4970	License, Permit & Application						1,157	150		1,307
4990	Misc Expense		40						200	240
5120	General Office Supplies	644	200	2,216	1,076		16,000	1,000	3,000	24,136
5130	Data Processing Supplies				10,976					10,976
5210	Oil, Fuel & Lubricants			847						847
5240	Chemicals			525						525
5280	Minor Equipment	266	40		1,959	30			1,000	3,295
5290	Other Supplies		40	19,128						19,168
5410	Reference Materials	36	40		215	58	105		1,500	1,954
5420	Memberships	888	320		939	41	220		1,800	4,208
5531	Training/Seminars/Business Meetings	333	1,600		8,063	49	1,000	100	7,000	18,145
Total Operating Expenses		15,744	8,860	70,306	89,534	7,881	52,282	19,580	28,050	292,237
Capital Equipment & Software										
6410	Capital Outlay	0	0	0	54,626	0	0	0	1,000	55,626
Grand Total		\$119,892	\$430,468	\$311,471	\$970,985	\$68,320	\$2,286,766	\$438,946	\$505,182	\$5,132,030



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Total
Board Request, Board
Funding Requirements,
and Clerk Fees
Budgets

Lee County Clerk of Courts

Fiscal Year 2010 Total Board Request, Board Funding Requirements, Court Requests, and Clerk Fees Budgets

Line Item		FY10	FY09	Variance	Variance
		Proposed Budget	Adopted Budget		Percent Change
Personal Services					
1110	Elected Official Salaries	\$25,441	\$27,464	(\$2,023)	-7.37%
1210	Regular Salaries FT	7,366,843	7,827,001	(460,158)	-5.88%
1230	Regular Salaries PT	231,906	236,009	(4,103)	-1.74%
1310	Non-Permanent Labor	4,190	0	4,190	100.00%
1410	Overtime 1.0	5,500	11,500	(6,000)	-52.17%
1415	Overtime 1.5	50,022	108,847	(58,825)	-54.04%
1510	Special Pay- No Retirement	156,850	134,099	22,751	16.97%
2110	FICA Taxes OASDI	470,036	502,789	(32,753)	-6.51%
2120	Medicare Taxes	114,290	121,339	(7,049)	-5.81%
2210	Retirement Contribution Regular	839,373	842,272	(2,899)	-0.34%
2230	Retirement Contribution- Elected	4,706	4,691	15	0.32%
2310	Health Insurance	1,785,109	1,924,476	(139,367)	-7.24%
2315	Employee Assistance Program	2,699	2,609	90	3.45%
2320	Life Insurance	19,351	22,977	(3,626)	-15.78%
2330	Dental Insurance	74,426	80,512	(6,086)	-7.56%
2350	Disability Insurance	26,913	29,321	(2,408)	-8.21%
2510	Unemployment Compensation	85,450	10,000	75,450	754.50%
Total Personal Services		11,263,105	11,885,906	(622,801)	-5.24%
Operating Expenses					
3120	Legal Services	27,488	14,396	13,092	90.94%
3130	Financial Services	25	35	(10)	-28.57%
3190	Other Professional Services	55,000	155,001	(100,001)	-64.52%
3460	Data Processing/Software Services	101,800	139,301	(37,501)	-26.92%
3480	County Graphics Services	750	750	0	0.00%
3490	Other Contractual Services	188,320	406,974	(218,654)	-53.73%
4010	Local Travel Per Diem	3,717	4,215	(498)	-11.81%
4022	Out of County Travel	39,217	65,593	(26,376)	-40.21%
4110	Telecommunications	214,336	238,449	(24,113)	-10.11%
4111	Freight & Postage	0	91,909	n/a	n/a
4120	Advertising	2,000	10,000	(8,000)	-80.00%
4210	Freight, Postage & Courier	80,593	0	(11,316)	-12.31%
4410	Land & Building Rental	22,770	10,581	12,189	115.20%
4450	Other Equipment Rental	6,600	1,200	5,400	100.00%
4520	Insurance & Bonds	12	177	(165)	-93.22%
4620	Vehicle Repair & Maintenance	3,150	3,150	0	0.00%
4630	Office Equipment Maintenance	54,544	49,600	4,944	9.97%
4640	Data Processing Equip Maintenance	550,370	160	550,210	343881.25%
4710	Print Bind Copy External	22,685	18,430	4,255	23.09%
4909	Service of Process	5,220	3,500	1,720	49.14%
4970	License, Permit & Application	1,607	750	857	114.27%
4990	Misc Expense	300	450	(150)	-33.33%
5110	Pre-Printed Forms	0	1,100	(1,100)	-100.00%
5120	General Office Supplies	40,060	69,582	(29,522)	-42.43%
5130	Data Processing Supplies	51,000	125,501	(74,501)	-59.36%
5210	Oil, Fuel, & Lubricants	847	2,000	(1,153)	-57.65%
5240	Chemicals	525	525	0	0.00%
5280	Minor Equipment	152,016	134,648	17,368	12.90%
5290	Other Supplies	20,481	38,303	(17,822)	-46.53%
5410	Reference Materials	8,471	15,072	(6,601)	-43.80%
5420	Memberships	11,766	11,569	197	1.70%
5430	Education	0	1,750	(1,750)	-100.00%
5431	Seminars & Training	0	74,143	n/a	n/a
5531	Training/Seminars/Business Meetings	56,358	0	(17,785)	-23.99%
Total Operating Expenses		1,722,028	1,688,814	33,214	1.97%
Total Capital Outlay		264,820	126,148	138,672	109.93%
9910	Misc Contingency	0	1,180,432	(1,180,432)	-100.00%
Sub-Total		13,249,953	14,881,300	(1,631,347)	-10.96%
Amount Funded by Court Fees		0	(886,653)	886,653	-100.00%
Grand Total		\$13,249,953	\$13,994,647	(\$744,694)	-5.32%

Court Fees Budget

Due to pending legislation, the Court Budget is not available at this time.

Public Records Modernization Budgets

Lee County Clerk of Courts
Fiscal Year 2010 Public Records Modernization Budget Fund 120

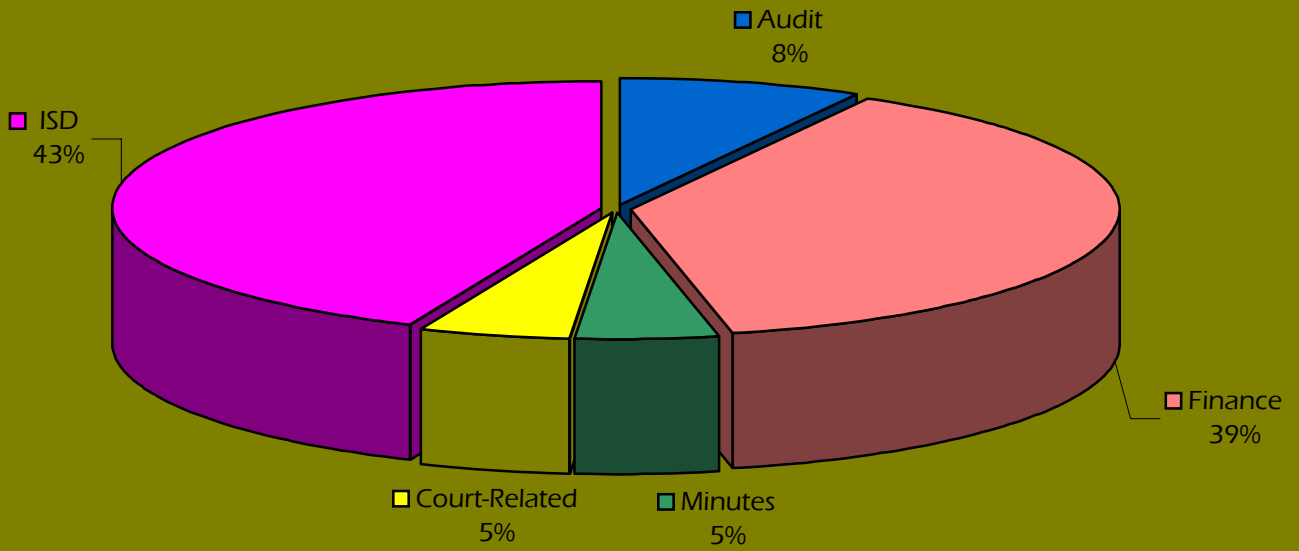
Line Item		FY10 Proposed Budget	FY09 Adopted Budget	Variance	Variance
Revenues					
341100	Recording Fees	\$500,000	\$520,000	(\$20,000)	-3.85%
361100	Interest Earnings	7,000	40,000	(33,000)	-82.50%
421100	Fund Balance Appropriated	493,000	1,273,116	(780,116)	-61.28%
Total Revenue		1,000,000	1,833,116	(833,116)	-45.45%
Operating Expenses					
4640	Data Processing Equip Maintenance	1,000,000	1,208,116	(208,116)	-17.23%
6510	Professional Services CIP	0	625,000	(625,000)	-100.00%
9910	Misc Contingency	0	0	0	100.00%
Total Expenditures		\$1,000,000	\$1,833,116	(\$833,116)	-45.45%

Lee County Clerk of Courts
Fiscal Year 2010 PRM- Court Technology Budget Fund 121

Line Item		FY10 Proposed Budget	FY09 Adopted Budget	Variance	Variance
Revenues					
341100	Recording Fees	\$1,064,100	\$1,600,000	(\$535,900)	-33.49%
341905	10% Court Fines	\$278,950	\$0	278,950	100.00%
361100	Interest Earnings	0	25,000	(25,000)	-100.00%
421100	Fund Balance Appropriated	0	142,356	(142,356)	-100.00%
Total Revenue		1,343,050	1,767,356	(424,306)	-24.01%
Personal Expenses					
1210	Regular Salaries FT	948,927	1,314,542	(365,615)	-27.81%
1510	Special Pay- No Retirement	54,449	0	54,449	#DIV/0!
2110	FICA Taxes OASDI	58,620	81,921	(23,301)	-28.44%
2120	Medicare Taxes	14,234	19,718	(5,484)	-27.81%
2210	Retirement Contribution- Regular	102,992	134,486	(31,494)	-23.42%
2310	Health Insurance	151,550	199,158	(47,608)	-23.90%
2315	Employee Assistance Program	264	291	(27)	-9.28%
2320	Life Insurance	2,393	3,475	(1,082)	-31.14%
2330	Dental Insurance	6,300	9,000	(2,700)	-30.00%
2350	Disability Insurance	3,321	4,765	(1,444)	-30.30%
Total Personal Expenditures		1,343,050	1,767,356	(424,306)	-24.01%
Operating Expenses					
3190	Other Professional Services	0	0	0	0.00%
3460	Data Processing/Software Services	0	0	0	0.00%
3461	Data Processing Projects over \$100K	0	0	0	0.00%
3490	Other Contractual Services	0	0	0	0.00%
4110	Telecommunications	0	0	0	0.00%
4440	Data Processing Equipment Rental	0	0	0	0.00%
4640	Data Processing Equipment Maintenance	0	0	0	0.00%
5120	General Office Supplies	0	0	0	0.00%
5130	Data Processing Supplies	0	0	0	0.00%
5280	Minor Equipment	0	0	0	0.00%
Total Operating Expenditures		0	0	0	0.00%
Capital & Other					
6410	Capital Equipment & Software	0	0	0	0.00%
Total Capital & Other Expenditures		0	0	0	0.00%
Total Expenditures		\$1,343,050	\$1,767,356	(\$424,306)	-24.01%

Other Information

Lee County Clerk of Court; FY 2010 Board Budget by Department



Lee County Clerk of Courts Board Budget Request by Department

