

**LEE COUNTY VALUE ADJUSTMENT BOARD  
INVOICE FOR SPECIAL MAGISTRATE ORIENTATION**

<b>Invoice Date:</b>		<b>Vendor #:</b>	
<b>Special Magistrate Name:</b>		<b>Invoice #:</b>	
<b>Business Name:</b>		<b>PO #:</b>	
<b>Mailing Address:</b>		<b>Telephone:</b>	
		<b>Email:</b>	

Line #	Date	Task	# Hours	# Hours x \$50.00
1		Magistrate Orientation		
<b>Totals for Orientation</b>				
<b>Travel to &amp; from Orientation</b>				
<b>Total Amount Due for Orientation (+ Mileage)</b>				
			# RT Miles	Current GSA Rate
				0.545

**Special Magistrate Certification**

I hereby certify that the information contained in this invoice is true and accurate.

Special Magistrate Signature:

Date Signed:

**Submit via mail or email no later than 10 calendar days after Orientation to:**

**Mail:** Lee County Clerk of Court  
Accounts Payable  
PO Box 2396  
Fort Myers, FL 33902-2396

**Email :** [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)