

LEE COUNTY VALUE ADJUSTMENT BOARD SPECIAL MAGISTRATE APPLICATION

Applicant Information

Please type or print. If more space is needed, attach additional sheets. Incomplete applications will be returned.
Important: An updated resume should be submitted with the application but cannot be used in lieu of an application.

Name:		Date:	
Business Name:			
Mailing Address:			
Home Phone		Business Phone:	
Cell Phone:		Fax:	
Primary Email:		Alternate Email:	

Pursuant to § 194.035, Florida Statute (F.S.), a person cannot serve as a Special Magistrate if he or she is an elected or appointed official of a county, a taxing jurisdiction, or the state; is an employee of a county, a taxing jurisdiction, or the state or in the same tax year that he or she serves the Board as a Special Magistrate, represents a party before the Board in any administrative review of property taxes.

Are you an elected or appointed official of a county, a taxing jurisdiction, or the state? Yes No

Are you an employee of a county, a taxing jurisdiction, or the state? Yes No

Will you be representing/do you plan to represent a party before the Lee County VAB in any administrative review of property taxes during the current Lee County VAB session? Yes No

If yes to any of these questions, please provide details:

Please list any counties where you have conducted hearings as a Value Adjustment Board special magistrate:

Please list all counties in which you plan to serve or have applied to serve during the current VAB session :

Please list all known dates of this calendar year and next calendar year when you would NOT be available for hearings:

Documentation Required

1. Two (2) letters of recommendation dated within the past three years from the date of this application
2. Certification of completion of the current year's training provided by the Department of Revenue and of passing the associated test*.
3. Copy of current license and/or active proof of membership, as applicable.
**Prior to conducting hearings, all applicants are required under § 194.035, F.S., to certify completion of the current year's training provided by the Department of Revenue (DOR).
 The Lee County Value Adjustment Board requires that each applicant pass the test associated with the DOR training.
 To obtain the training availability date, go to the DOR website at <http://dor.myflorida.com/dor/property/vab/training.html>*

Please provide the information requested on the reverse side.

SPECIAL MAGISTRATE APPLICATION

Attorney Magistrate Qualifications

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|--|----------------------|---------------------------|--------------------------|
| 1. Are you a member of the Florida Bar? | Member Number (FBN): | Yes <input type="radio"/> | No <input type="radio"/> |
| 2. Do you have at least five years experience in the area of ad valorem taxation? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 3. Have you ever been a party to or attorney on any legal action against the Property Appraiser or Lee County? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 4. Have you ever been convicted of a crime? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 5. Have you received any disbarment, suspension, or other disciplinary action from an organized bar association? | | Yes <input type="radio"/> | No <input type="radio"/> |

If you answered "yes" to 3, 4, or 5 above, please explain.

Appraiser Magistrate Qualifications

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|--|-----------------------------|---------------------------|--------------------------|
| 1. Are you a state certified real estate appraiser? | State Certification Number: | Yes <input type="radio"/> | No <input type="radio"/> |
| 2. Do you have at least five years experience in real property valuation? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 3. Do you have at least five years experience in tangible personal property valuation? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 4. Have you ever been a party to any legal action against the Property Appraiser or Lee County? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 5. Have you ever been convicted of a crime? | | Yes <input type="radio"/> | No <input type="radio"/> |
| 6. Have you ever been fined, reprimanded, placed on probation or otherwise disciplined by the Florida Real Estate commission or the Florida Real Estate Appraisal Board? | | Yes <input type="radio"/> | No <input type="radio"/> |

If you answered "yes" to 4,5, or 6 above, please explain:

List all nationally recognized associations of which you are a current member, including your designation and membership number:

Type of REAL PROPERTY hearings you are qualified to adjudicate: (Check appropriate boxes)

<u>Property Type</u> <input type="checkbox"/> Single Family Units <input type="checkbox"/> Condominiums <input type="checkbox"/> Apartment Buildings <input type="checkbox"/> Multiple Dwellings <input type="checkbox"/> Other (Please describe)	<u>Property Type</u> <input type="checkbox"/> Income Analysis <input type="checkbox"/> Commercial <input type="checkbox"/> Vacant Land <input type="checkbox"/> Tangible Personal Property
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The undersigned certifies, under penalty of disqualification from consideration, that each item contained in this application or in any other document furnished by or on behalf of the applicant is true and complete as of the date it bears. The undersigned authorizes the Value Adjustment Board to obtain information from other sources to verify each item contained herein. The undersigned acknowledges that if selected, he/she will follow all requirements and mandates of law in fulfilling the duties of Special Magistrate to the Value Adjustment Board.

By signing this document, the undersigned acknowledges notification that this document and all material submitted will be presented to the Lee County VAB Attorney and to the VAB and will become part of the public record.

Applicant Signature:	Date:
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Qualified individuals wishing to serve should submit the COMPLETED application on or before the advertised deadline to:

Mail To: Lee County Clerk of Courts	or Email To: infovab@leeclerk.org
Attn: Value Adjustment Board Clerk	
PO Box 2469	
Fort Myers, FL 33902-2469	